

Pan American Roundtable of Mission
P.O. Box 2763
Mission, Texas 78573

March 18, 1997

Mrs. Charlotte Hanley, State Director,
Pan American Roundtable of Texas
& Alliance Pan American Roundtables, Treasurer
429 Plantation Drive
Pharr, Texas 78577

Dear Mrs. Hanley,

At our Reconvene Regular Business Meeting of the Recessed Business Program Meeting of March 16, 1997, by approval of Membership present, I am sending you the copies of excerpts and letters, to the Pan American Roundtables of Texas 1995-97 Officers, State Parliamentarian, Dee Fruchter, Ph.D & Treasurer, Mary Ann Palka.


All of our Minutes since January 10, 1996, copies of correspondences, responses & all pertinent information from the Pan American Roundtable of Mission will remain with the Law Office of Joseph Preston, Esq., 5401 N. 10th St. McAllen, Texas 78501 for seven (7) years.

The membership requested a letter of "DISREGARD" as stated in the letter presented to you on March 12, 1997, from Dee Fruchter, for her correspondences of March 19, 1996, May 16, 1996, letter to Director, Alma Navarro & February 19, 1997 to Director, Marian Cox. Should Dee Fruchter not send us this letter of "DISREGARD" before the 1997 State Convention, we will accept one from you, our State Director, so that the Pan American Roundtable of Mission will continue to do the diligent work that our Table has been recognized for many times in its brief history as Pan American Sisters.

Once again thank you as our outgoing State Director for the your letters of "GOOD STANDING", March 29, 1996, September 10, 1996 and February 19, 1997.

Please be reassured of this letter as an "open invitation" to any of our Meetings held at the Cimarron Country Club.
"ONE FOR ALL ALL FOR ONE" "UNA PARA TODOS Y TODOS PARA UNA"

Sincerely in the Pan American Spirit,


Loretta Michelena, Director, 1997-98
& 1996-97 Membership

cc: Joseph Preston, Esq.

*copy to
A.R.T.T.
Parliamentarian
Dee Fruchter, P.H.D.*

Pan American Roundtable of Mission March 16, 1997
Director, Loretta Michelena (1997-1998) Business Meeting
E X C E R P T S

Phone request of Past Director, Marian Cox, unable to attend today, the following excerpts of January 10, 1996 Regular Business Meeting for Members only, by roll call voice vote recorded: Reading (January 10, 1996 excerpt) Page 4. to be recorded in the MINUTES of this Meeting of March 16, 1997. This Reading Report as recorded is a Motion by Vice Parliamentarian, Arlene Chicola. Members present examined the Minutes.

"Motion by Hazel Maurer, appointed November 18, 1995 by the Advisory Committee who asked and then were notified by her of accepting being the Chairperson: due to gross violations of the Constitution and By-laws, I cannot approve this report from January 1, 1995 to December 31, 1995 until corrections are made and approved. Second by Voleta Copeland. Carried 4/5th of membership, see roll call vote.

and

May 21, 1996, Executive Committee Meeting be reread by Vice Parliamentarian & Auditing Committee Chairperson, Arlene Chicola as sent to State Director, Charlotte Hanley with the 1995-1996 Financial Report, certified, receipt requested, signed by Charlotte Hanley on 6-8-1996, signed by Charlotte Hanley & recorded as follows:

"The following letter, read and approved by the members of the Auditing Committee, will be attached to the Financial Statement, June 1, 1995 to May 31, 1996 and be recorded and presented in the Treasurer's Report as such in our next reconvene meeting Minutes:

"We, the CO-chairpersons of the AUDITING COMMITTEE, appointed by the Director, Alma Navarro, on April 10, 1996, have examined and have found to be true, to the best of our knowledge, the records and statements from January 10, 1996 to May 31, 1996.

Any records, documentation, inconsistencies or statements of fact, compiled and recorded before January 10, 1996 are the responsibility of the previous Director and Officers." Signed by Marian Cox & Loretta Michelena, for Auditing Committee Chairperson, Elena Hernandez & Members, Hazel Maurer, Eunice Chrisman & Arlene Chicola."

Corresponding Secretary, Lois Geneser will send this excerpt of the "excerpts" to P.A.R.T.T. Treasurer, Mary Ann Palka & Parliamentarian, Dee Fruchter FOR THEIR 1995-97 RECORDS. Second by Mary Warren, who was present at the November 1, -95 Regular Business Meeting of the Pan American Roundtable of Mission, Chaired by Modene Johnson, with Vickie Lee (as an approved Candidates for membership.) No discussion, has been discussed since November 1, 1995, corrected by membership present, January 10, 1996.) Carried unanimously.

Lois Geneser March 18, 1997
Lois Geneser, 1997-98
Corresponding Secretary

8 pg total

gone

Actr 3-95 to 3-96

Actr 3-96 to 3-97

Chair Rpt 1995-97

+ Mission 2pg
Actr
expt

TO: PARTT Officers, Committee Chairmen, and Table Directors

FROM: Dee Fruchter, Parliamentarian

Enclosed is a copy of the PARTT Constitution and By-Laws document, as revised at the 1995 Convention in McAllen. This is the first comprehensive revision since 1987, and this version should replace that older one in your records.

The Table Directors should note that revisions of their Table Constitution and By-laws document should be sent to me for review. However, revisions that only refer to the number of active members allowed (150), made to bring your Constitution into agreement with the State, do not require reviewing. I would be glad to receive any documents you sent me, just to keep an archive, but let me know if you need a review.

One for all and all for one.

Dee Fruchter
2704 Valley Springs Rd.
Austin, TX 78746
512-327-0764

"One for All - All for One"

FIRST ASSOCIATE DIRECTOR

Mrs. Wm. A. Clark (Peggy)
3333 Floyd St.
Corpus Christi, TX 78411
512-853-7535

SECOND ASSOCIATE DIRECTOR

Mrs. Charles Mecaskey (Imogene)
328 Elisha Court
Bedford, TX 76021
817-268-8007, Pager 214-913-0190

THIRD ASSOCIATE DIRECTOR

Mrs. Mitty B. Guerra
1814 Airole Way
Austin, TX 78704
512-442-6052, FAX 512-442-6052

FOURTH ASSOCIATE DIRECTOR

Mrs. Modene Johnson
1715 W. Gastel Circle
Mission, TX 78572
210-585-5434

RECORDING SECRETARY

Mrs. Willard Johnson (Vera)
#9 Legend
Ft. Worth, TX 76132
817-731-7513

CORRESPONDING SECRETARY

Mrs. John Economedes (Linda)
2425 Crestview
Edinburg, TX 78539
210-383-2187



Organized 1922

STATE DIRECTOR

Mrs. Carl D. Hanley (Charlotte)
429 Plantation Drive
Pharr, TX 78577
210-783-8422; FAX 783-6438

TREASURER

Mrs. Bruce Palka (Mary Ann)
6708 Rustling Oaks Trail
Austin, TX 78759
512-258-1244

HISTORIAN

Mrs. Ramon Giles (Jan)
7291 Hardisty
Ft. Worth, TX 76118
817-284-9491; Work 284-9215

PARLIAMENTARIAN

Mrs. Ben Fruchter (Dee)
2704 Valley Springs Road
Austin, TX 78746
512-327-0764

SCHOLARSHIP CHAIRMAN

Mrs. Richard T. Weber (Ruth)
10822 Everwood Lane
Houston, TX 77024
713-465-2658; FAX 465-0684

IMMEDIATE PAST DIRECTOR

Mrs. Charles I. Castro, Jr. (Audreyjane)
405 East Rosewood
San Antonio, TX 78212
210-822-3908; FAX 822-5516

May 16, 1996

To: Charlotte Hanley, Director; in re May 1 revision of Edinburg document
From: Dee Fruchter, Parliamentarian

Dear Charlotte,

A review of the Revised Constitution and By-laws of the Edinburg Table, as forwarded to me, finds this document in good order and in agreement with the PARTT Constitution and By-laws. I am keeping it on file -- if you need it back, please let me know. Their committee did an exemplary job, and I would like to congratulate them! (Someday they might like to increase their maximum membership to 150, but they know best whether it would be a good idea.)

Today I am sending Alma Navarro a copy of the PARTT Governing document, together with a few suggestions to get out of this mess. The first one is for her to write to me rescinding and revoking the revisions that were passed by her membership on 1/10/96, specifically those that were found to be unacceptable. (She would need to sign this letter, and the Committee that offered them would need to countersign.) After this, they could get started on new ones.

Thanks for all your help!!

Affectionately,

March 19, 1996

Dear Charlotte,

First, let me congratulate you on a meeting well-handled and successful! Then let me thank you for hosting and arranging the delightful and delicious Director's luncheon, which came at just the right time. We all enjoyed it.

Enclosed is a draft review of the Constitution and By-Laws revisions proposed by the Mission Table. Feel free to edit!! It still makes me a little ill, but I've tried to control myself and address only issues that I felt were either explicit or strongly implicit in the document.

My notes suggest that only three items need to be worked on by the Revisions Committee before the Corpus Christi Convention. These are

- (1) removing gender-specific language from our Constitution and By-Laws, without making any substantive changes;
- (2) changing Article VIII, Section 4, on scholarships, as tentatively presented in the attachment to my report;
- (3) removing item "6" of the Standing Rules.

Let me know if there are others, and please give us guidance about those scholarship changes.

Do I need to respond to Corsicana? I wasn't planning to, because I thought your letter would be enough, but give me your advice! Ben and I will be back in Austin after Easter.

Good luck with you-know-who!

Affectionately,



August 28, 1995

Dear Dee:

Thanks so much for the first-class job on the revised Constitution. It really looks super! Having said that, I do detect one problem! On Page 8, regarding scholarships, for the past five years the Scholarship Chairs have been using the Guidelines of which I have enclosed a copy. You see that one was adopted by the Board in March, 1992 for implementation in 1993, while the other is marked "rev. 1993." I am assuming that this means that the Convention did ratify the changes in 1993, but I don't have the minutes from that convention in my Director's file. Since you are there in Austin, I wonder if you could get together with Clarice, and search to find the 1993 minutes to see if they were adopted, and then revise that one page accordingly. Ruth and I have conferred on this. She has one other recommendation to make, but will save that for the 1996 Board meeting.

Even if it wasn't adopted by the Convention, we are still OK, since all the winners during that time meet the guidelines laid down in the Constitution as you sent it, but we might get one that doesn't, or have a question raised if we don't get the Constitution and the rules we are going by in agreement.

The two statements in question are: 1--Under Scholarship I, b. should be revised to say that "She must hold a bachelor's or equivalent degree, and be doing work on a master's or equivalent degree at a state-supported college or university in Texas".

2-- Under Scholarship II, b. should be revised to read that "She may be a graduate student OR a teacher in a high school OR a college professor engaged in specialized study of the Spanish language or Pan American cultures.

AND...What do we do about Scholarship III which was approved at the 1995 Convention? It was a resolution, not a revision, but it seems to me that it should be included somewhere permanent. HELP!!!

If this is confusing, please feel free to call me for clarification.

PAN AMERICAN ROUND TABLES OF TEXAS
Charlotte J. Hanley, State Director, 420 Plantation Drive, Pharr, TX 78577
210-783-8422; FAX 783-6438

May 3, 1995

Mrs. Ben Fruchter
2704 Valley Springs
Austin, TX 78748

Dear Dee:

Thank you so much for your willingness to chair the Revisions Committee for the next Biennium. With all the revisions we did this year, there may not be many for the next convention, but with a Long Range Planning Committee at work, who knows what will transpire?

I've been waiting for the right people to come in from vacation, but finally have your committee selected. They are:

Mrs. Catheryn Stout
901 West Sam Houston # 88
Pharr, TX 78577
210-787-0842

Mrs. Eladio Carrera (Ines)
1115 N Washington
Rio Grande City, TX 78582
210-487-3001

I will be gone until May 15, but after that feel free to write, call or FAX me if you have any questions, suggestions, or comments.

"ONE FOR ALL AND ALL FOR ONE"

December 22, 1995

Dear Dee:

I apologize for the delay in communications since my trip to San Antonio last month. That trip, and the additional files that Ajay passed on to me only partially solved our mystery! I still don't have a copy of the minutes of the 93 convention, but I do have a copy of the minutes of the Board meeting in 93 preceding the convention, and they show that the only changes in scholarships adopted that year were the amounts, and that doesn't appear in the constitution. I checked with Gladys Simpson, who verified that the only changes in scholarship at that convention were the amounts. We know that minutes of the convention do exist, for they were read in McAllen, and the 95 minutes reflect that they were read, but I still need to track them down!

But, your question regarding the change in Scholarship II goes back to the 91 or possibly 89 convention. Can you find those minutes in the archives? Or, maybe you would want to contact Gloria Zuniga or Frances Metcalf to see if they remember that happening. With Lillian's meticulous attention to detail, I'm sure that it was properly adopted.

When you come to the spring board meeting, please bring a recommendation about what to do about Scholarship III, which was adopted in McAllen, but came as a resolution, not a revision--as to its inclusion in the Constitution for future reference. (I will need your guidance also on what things do come as resolution, and what things are revisions.)

I am enclosing a copy of the revision I recently received from Corsicana. I am glad you are in conversation with her about it. I understand their dilemma in being very short of funds with only 15 members. It's too bad that they don't consider the work of the State budget as worthy of their \$21!! I hope they are progressing in recruitment of new members, but I'm not overly hopeful! I do not find in the state constitution anywhere a statement that we must have a minimum of 22 members. (If it is there and I just missed it, please advise me where!) All I found, however, is that whenever about 10 women are interested in forming a group we can proceed, and, of course, the dues setting a minimum of \$66 imply that we

can't have fewer than 22 members. The Alliance does specify it, so do we need to change our constitution to be in compliance?

We can indeed discuss Corsicana's revision at the spring board meeting, but we can't take any action until the next convention.

I talked with Delia de Plata about our need to discuss the issue of men members, and asked her how this could be brought into compliance with the Alliance Constitution, which specifically states that this is a women's group; and she said that that is a matter of individual autonomy, and if Texas decides to include men, that is OK. Do you agree with that?

Enjoy your holidays, and get back to me on these and/or other issues when it is convenient. I will be going to Laredo on January 12 to finalize arrangements for the March Board meeting, and will have Linda get the details out as soon as possible after that.

TO: PARTT Officers, Committee Chairmen, and Table Directors

FROM: Dee Fruchter, Parliamentarian

Enclosed is a copy of the PARTT Constitution and By-Laws document, as revised at the 1995 Convention in McAllen. This is the first comprehensive revision since 1987, and this version should replace that older one in your records.

The Table Directors should note that revisions of their Table Constitution and By-laws document should be sent to me for review. However, revisions that only refer to the number of active members allowed (150), made to bring your Constitution into agreement with the State, do not require reviewing. I would be glad to receive any documents you sent me, just to keep an archive, but let me know if you need a review.

One for all and all for one.

Dee Fruchter
2704 Valley Springs Rd.
Austin, TX 78746
512-327-0764

PARTT Parliamentarian, Dee Fruchter
Report of Activities, 3/95-3/96

During the Summer of 1995 letters were written to Catherine Stout and Ines Carrera, who had agreed to serve on the Revisions Committee, thanking them and outlining their duties. Copies of the Constitution, as revised at the McAllen Convention in March, 1995, were sent to PARTT Officers, Committee Chairmen, and to all Table Directors. The Table Directors were reminded that any substantial change in Table Constitutions and ByLaws would need a review.

Mission and Fort Worth II sent Constitutions, but no review was needed, since the changes were fairly routine. A communication received from the Corsicana Table was a copy of a letter sent to the State Director, requesting consideration of a change in the minimum dues amount owed by each Table to PARTT. Our Constitution sets a maximum active membership of 150 (Article V, Section 5), and the ByLaws suggest a minimum number of 10 (Article II, Section 1). Article III, Section 1, of the By-Laws sets a minimum Table obligation of \$66, at \$3 per member. The request by Corsicana must be discussed by this Board, since any such change would require a revision to the By-Laws.

After the mail-out of the Constitution the State Director forwarded a copy of the guidelines being followed at the present, and for the last several years, for awarding the FTG Scholarships I and II. These guidelines were different from those in the revised By-Laws, and a considerable effort was made to find out whether these changes were voted on as formal revisions at a Convention. (At this point thanks are due to Director Charlotte Hanley and to all those who helped with information.) It was finally discovered that, though the changes were recommended by the Board, the By-Laws were not officially revised. They will be offered as revisions at the 1997 Convention, but, as they represent the intention of the Board and are being followed by the Scholarship Committee, it is suggested that they continue to be regarded as part of the guidelines on a provisional basis.

The Director requested the following opinions:

1. a recommendation concerning the issue of permitting male members of the Pan American Round Tables. (It should be pointed out that some Tables support this, and that others do not; some Tables have men as Honorary Members.)

It is strongly felt that this should be an autonomous decision made by individual Tables, which are empowered to set their own membership criteria, always considering the aims and purposes of the organization. In order to avoid any legal problems involving United States policies, it would probably be wise to remove gender-specific language from the Constitution, at least. (This would involve one or two minor changes.) Most of the gender-specific language occurs in the By-Laws, Article I, but changes could easily be made. This matter should be discussed by the Board.

2. a suggestion regarding a revision adding Scholarship III, as recommended at the 1995 Convention, to the By-Laws. A tentative

revision will be provided in connection with the previously mentioned proposed changes in By-Laws Article VIII, Section 4. The suggested revisions are attached to this report, but they will be discussed with Committee members before they are formally submitted.

3. some recommendations about the dilemma concerning the dues burden of some small Tables. There seem to be two possibilities here. The \$66 figure was evidently set in view of the feeling that each Table should have at least one member representing each of the members of the Pan American Union. Some Tables still follow this pattern, but others do not. If the Board wishes to drop the minimum, Article III, section 1, could be revised by removing the phrase after the comma in paragraph 1. If the Board wishes to continue to require a minimum, the Section could be left as is, or another amount could be substituted. A recommendation from the Board is needed.

4. an explanation of the difference between a Resolution and a Revision -- why one rather than the other. A Resolution is usually offered to suggest a new direction in terms of policy, so that it can be thought about and tried before it is "engraved in stone." Since the Constitution is harder to change, Revisions often take more time than Resolutions, to frame and bring before the assembled members.

Respectfully submitted,

Dee Fruchter; Parliamentarian

One for all, and all for one

PARTT BOARD OF DIRECTORS, APRIL 199

PARTT Parliamentarian, Dee Fruchter

Report of Activities, 3/96 through 3/97

The important part of my work this past year has involved complying with the Board's request that gender-specific language be removed from the PARTT governing documents without changing the meaning of any of the existing Articles or Sections or Standing Rules. This has been done in what I hope is a satisfactory manner. The proposed alterations are noted in an attachment to this report and have been distributed for Board approval. If the Board approves, I will submit these changes as editorial revisions, since in no case has the meaning been altered, for approval by the Convention. The changes to the Sections on scholarships, which were previously approved by the Board, are also not really in the category of formal amendments, since they describe what has actually been done for several years. However, if the Board prefers, they could follow the longer path of full amendments. This would involve providing the delegates with the changes at this Convention, to be followed by voting at the next one.

The deletion of Standing Rule #6 can be accomplished at this Convention by a majority vote.

A request was received from the Long Range Planning Committee that a Revision to the By-laws be submitted to this Board, and if approved, be offered to the membership as an addition, not as an amendment. This is up to the Board. It would not create a new Section, but it would add a duty for the Table Directors. It should be mentioned that this could certainly be accomplished in a Standing Rule, which could more easily be changed if it did not fulfill its purpose. It could also be done by a request from the State Director, and then proposed as an amendment later.

Roberts' Rules points out that an organization's By-laws should contain a statement describing the quorum necessary to carry out business, preferably as a proportion, not a number. We do not have such a Section in our By-laws. We have been following Robert's, which suggests 50% of the total membership, registered. If the Board wants to amend our By-laws, they should direct the next Parliamentarian to frame an amendment.

If any of the suggested alterations or revisions are accepted, I will prepare an up-to-date set of documents to pass to the incoming Parliamentarian for dissemination to all Tables. I also understand that I am to turn my records, and those from the previous biennium, over to the Archives Committee.

The Austin Table passed a revision to their Constitution, dealing with criteria for acceptance of new members. This revision was reviewed and found acceptable.

A time- and energy-consuming situation involved a set of revisions submitted by the Mission Table and given to me for review by the State Director at the last Board Meeting. At least two of these revisions were found gravely unacceptable, and Director Hanley so notified the Parliamentarian of the Mission Table. New copies of the PARTT Constitution and our Framework Constitution were sent to them. In the cover letter to the Table Director I suggested that the unacceptable revisions be revoked and any unconstitutional actions be negated. There was no

reply, except thanks for the Constitution, and Charlotte Hanley informed me that the Mission Director had resigned for health reasons, that the Table was completely reorganizing, and that they were working on a new governing document. I received a phone call from Loretta Michelena, former Parliamentarian, now the Mission Table Director, explaining that the unconstitutional actions were necessary to save the Table, which was in bad shape, with no one willing to do anything. I tried to point out that nothing could excuse unconstitutional procedures, but I was not successful.

Early in 1997 I became concerned and wrote to the newly named Mission Director, Marian Cox, urgently suggesting that the revisions be revoked, and this time suggesting that, since much time had passed, the Table members review the actions taken by their Table under the unconstitutional revisions and vote on them again. I pointed out that if they did not comply, under Article V, Sections 1 and 4, of the PARTT Constitution, I would be forced to recommend to the Board that the Mission Table be dropped, since they would not be operating under our Framework Constitution. Before the letter was mailed, I was informed that the new Director had also resigned for health reasons, so I added "present acting Director" to my letter. I received notification from the Mission Corresponding Secretary stating that they had received my letter and had sent it to an attorney.

Shortly thereafter Charlotte Hanley forwarded to me for review a new Constitution and By-laws document from the Mission Table. Their Table's approval of this document automatically replaced their previous Constitution and the objectionable revisions of 1996, and I so informed the Mission Table. A few weeks ago Director Hanley also sent me a statement signed by most of the present membership of the Table, indicating that they approved of everything their Table had done. It was not the "act by act" review I had requested, but it did suggest that the present membership had been given the opportunity to raise questions.

The Mission Table has had a somewhat chaotic and upsetting biennium. Their new governing documents are still under review, since it was felt necessary to get expert opinions on a few of the Sections that might be in conflict with the State Framework Constitution. At this time I have no recommendation to make concerning the Mission Table. However, I was personally saddened by their treatment of a recent member of this Board, whom they unconstitutionally removed as Director — of their Table, and who resigned from this Board and from the Pan American movement. I have also been hurt by their accusations of discrimination, their threats of legal action, and their demands that I retract my review opinions, especially since they expressed these accusations, threats, and demands only to Charlotte Hanley, not directly to me. I hold no animosity toward any member of that Table. I know them only by their governing documents, which it was my duty to review. I will pass my files to the new Parliamentarian and hope she has better luck with this situation.

I sincerely thank the members of the Revision Committee, Kitty Stout and Ines Carrera, others who helped me, and especially State Director Charlotte Hanley, for her patience and understanding.

"One for all and all for one"

REPORT OF THE REVISIONS COMMITTEE CHAIRMAN, 1995-1997
Dee Fruchter

During the Biennium, revisions of Table governing documents were received from Mission (two sets) and Austin. Constitutions were received from Edinburg, Fort Worth II, and Mission. The revisions from Mission were automatically revoked by their approval of a new Constitution at a later date. The revision from Austin was approved. The Edinburg and Fort Worth II Constitutions were approved. The Mission Constitution is new and only recently received by the Parliamentarian. It is still under review, and the Mission Table is operating pending approval by the incoming Parliamentarian.

Revision action taken by the Board in the March 1996 meeting included a decision to leave the obligation of each Table to the State Organization at \$3.00 per member, with a minimum of \$66.00, as it is presently set forth. (This was in response to a request from the Corsicana Table for consideration of a change.) The Board also supported a statement that permitting male members of Tables is an autonomous decision to be made by each Table, since they are allowed to set their own membership criteria, always considering the aims and purposes of the organization.

Revision of the guidelines for scholarships were approved by the Board as editorial corrections, since they have been operational for several years. These Revisions are on page 1 of the two distributed to delegates. The corrections shown were requested by the Scholarship Committee at the 1997 Board meeting, since they more accurately describe present procedure. (motion)

Deletion of Standing Rule #7 was also approved by the Board at the 1996 meeting. (motion) At this same meeting the Committee was given the assignment to remove gender-specific language from our governing documents without changing the meaning of any article or section. These changes are listed on the second page of those distributed to the delegates. The changes are given first, with what they replaced shown in parentheses. These changes were approved by the Board at the 1997 meeting. Since there is no change in meaning, they are also presented as editorial revisions. It should be understood that these changes do not constitute a recommendation concerning male members of Tables. (motion)

Two Standing Rule adoptions were requested and approved at the 1997 Board meeting. Standing Rule #10, by the new numbering, is found on the same handout page as the gender-related revisions. (motion)

Standing Rule #11 was requested by the Long-range Planning Committee. It is found just above the boxed material on the handout page 2. (motion)

The Board heard my question concerning a Bylaw describing a quorum for PARTT business meetings. It was referred to the incoming Board. I suggested a review and some research on our Framework Constitution, which serves as a crucial model for Tables and which is mentioned in Article V, Section 1, of our Constitution. The Long-range Planning Committee may be the best group to do this research, through their liaison representatives. This matter was also referred, as above.

Respectfully submitted,

"One for all and all for one"



Dee Fruchter, Chairman

Suggested revisions to By-Laws Article VIII - Scholarships, Section 4.

Section 4. The Pan American Round Table Florence Terry Griswold Scholarship Committee

- A. Personnel (Unchanged)
- B. Duties
The Scholarship Committee shall screen and select candidates for three (3) categories of scholarships, the selection to be approved by the Board of Trustees.
- C. Scholarship I, Requirements for Candidates
 - 1. This scholarship shall be awarded to a woman candidate who meets the following provisions:
 - a. is a student who is a citizen of a Pan American country other than the United States;
 - b. holds a bachelor's or equivalent degree and is doing work on a ~~master's or equivalent~~ ^{graduate} degree at a state-supported college or university in Texas.
 - 2. Preference shall be given to one who will return to her native country to put her training to use.
- D. Scholarship II, Requirements for Candidates
 - 1. This scholarship shall be awarded to a woman candidate who meets the following provisions:
 - a. is a native U.S. citizen who is a legal resident of Texas;
 - b. is classified as a graduate student, or a high-school teacher, or a college professor engaged in specialized study of ~~the any of the~~ ^{Spanish languages or Pan American cultures of the Pan American countries}
 - c. will use the scholarship monies for study or research in a Pan American country, excluding the United States.
- E. Scholarship III
 - 1. The third category of scholarship is dependent on there being sufficient funds to support it, with the decision to award being made by the Board of Trustees.
 - 2. Requirements for candidates shall be set by the Scholarship Committee, choosing either those for Scholarship I or II, according to the strengths of the applicants and the perceived needs of PARTT.

Suggested revision to the Standing Rules

Delete Rule 6. "The Organization should have a State Credential Card for identification, to be used when visiting other Tables."

This would include renumbering the succeeding four Rules.

Suggested revisions to PARTT governing documents

Constitution

Article VI, Section 4. No officer shall serve two consecutive terms in the same office. (No officer shall succeed herself.)

By-laws

Article I, Section 3. ...expiration of the term of office, the Recording Secretary must turn over to the elected successor ...(.. her term of office, she must....)

Section 4. ... the Corresponding Secretary may also co-sign checks. (... she may also co-sign checks.)

Section 5. Such funds shall be disbursed upon the authority of the State Director. (She shall disburse such funds ...)

Section 7. The Parliamentarian shall serve ... (She shall serve..)

Article II, Section 1...a group of not ^{fewer} ~~less~~ than ten prospective members... (...a group of not less than ten women ...)

Article VI, Section 1-g. The Chairman shall act as chief editor of the bulletin and shall also serve... (... bulletin, and she shall also serve...)

Standing Rules, #7 (under revision previously approved by the Board, now #6)

Follow-up statements should also be sent as required. The Treasurer shall send to the State Director for signature and the State Seal, two copies ... (She shall send to the State Director for her signature ...)

Standing Rule

The following ~~revision (addition)~~ was submitted by the Long Range Planning Committee: it ~~requires Board discussion and might need to be handled as an amendment.~~

Standing Rule #11.

By-laws: Article VI, Section 1-i. Each Table Director shall appoint a member of that Table to serve as liaison to the Long Range Planning Committee. All ^{Recommendations} ~~decisions~~ made by this Committee shall be transmitted to all member Tables following each Committee meeting.

Roberts' Rules states that an organization's By-laws should contain a statement of what constitutes a quorum. Should we offer an amendment adding one?

Standing Rule #10. State Convention expenses, including Registration fee and hotel room, of the Director General of the Alliance shall be paid by the Host Table(s).

Old

CONSTITUTION AND BY-LAWS
OF THE
PAN AMERICAN ROUND TABLES OF TEXAS

Revised as approved by delegate vote at the
43rd Biennial Convention in Dallas, Texas.

March 1987

CONSTITUTION

ARTICLE I - Name

This organization shall be called the Pan American Round Tables of Texas.

ARTICLE II - Purposes

The purposes of this organization are exclusively charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1954, or the corresponding provision of any future United States Internal Law.

ARTICLE III - Object

The object of this organization shall be:

- (1) To secure unity of endeavor among the Pan American Round Tables throughout the State.
- (2) To provide mutual knowledge, understanding, and friendship among the women of the Americas and to foster all movements leading to a higher civilization, especially those affecting the women and children of the Western Hemisphere.

ARTICLE IV - Fiscal Policy

Section 1. No part of the net earnings of this organization shall inure to the benefit of any private individual, except the recipients of any scholarship funds of this organization, and no part of its activities shall be the carrying on of propaganda or otherwise attempting to influence legislation, and this organization shall not participate in or intervene in any political campaign on behalf of any candidate for public office.

Section 2. Upon the final dissolution or liquidation of this organization and after discharge or satisfaction of all outstanding obligations and liabilities, the remaining assets of this organization shall be distributed to organizations exempt from Federal Income Tax under section 501(c)(3) of the Internal Revenue Code of 1954 (or corresponding provision of any future Internal Revenue Law), or to any Federal, State, or Local Government for public purpose.

ARTICLE V - Membership

Section 1. The state organization of the Pan American Round Tables of Texas shall be composed only of those tables operating according to the frame-work Constitution and By-Laws of Pan American Round Tables.

Section 2. This organization shall be non-political, non-commercial, non-sectarian, non-federated, and non-profit sharing.

Section 3. Any Table affiliating with any organization other than the Alliance forfeits its membership in the Pan American Round Tables of Texas.

Section 4. Any member Table which at the discretion of the Board of Directors no longer qualifies as a member of the Round Tables of Texas may be dropped on a vote of two-thirds of the members of the said Board of Directors.

Section 5. The dues-paying membership of a Table shall not exceed 150.

ARTICLE VI - Officers

Section 1. The officers shall be State Director, First Associate Director, Second Associate Director, Third Associate Director, Fourth Associate Director, Recording Secretary, Treasurer, Historian, Parliamentarian.

Section 2. In Case of death, incapacity or resignation of the State Director the Associate Directors in their respective order shall fill the unexpired term.

Section 3. Vacancies occurring in the Board of Directors before the next elections, except that of the State Director, shall be filled by appointment of the Director.

ARTICLE VI - Officers (Continued)

Section 4. No Officer shall succeed herself.

Section 5. The officers shall be elected by secret ballot biennially at the regular convention of the Pan American Round Tables of Texas. If there are no nominations from the floor, the secret ballot shall be dispensed with and the Recording Secretary will cast a written ballot for the entire voting body, thus electing by acclamation. The newly elected officers shall assume their duties immediately following the convention.

Section 6. The Corresponding Secretary shall be elected from the same location as that of the Director.

Section 7. The Officers, the Chairmen of standing committees and the immediate past State Director shall compose the Board of Directors.

ARTICLE VII - Meetings

Section 1. Conventions of the Texas Pan American Round Tables shall be held biennially in the spring of odd years.

Section 2. The place shall be selected by the Convention Delegates with the Hostess Table designating the exact dates. Should the delegates fail to name the place, the Board of Directors shall do so.

Section 3. The Board of Directors shall meet annually and upon the call of the State Director.

ARTICLE VII - Delegates

Each member Table is entitled to two official delegates and two alternates. Each Table is entitled to two votes at the biennial Convention (No proxies allowed).

ARTICLE IX - Amendments

This Constitution and accompanying By-Laws may be amended at any regular Convention by a two-thirds vote of the accredited Tables represented, provided copies of the proposed amendments have been sent to member Tables at least 30 days in advance.

BY-LAWS

ARTICLE I - Duties of Officers

Section 1. The State Director shall preside at all meetings and co-sign all checks issued by the State Treasurer; and shall perform such other duties as pertain to the office.

ARTICLE I - Duties of Officers (Continued)

Section 2-a The four Associate Directors shall constitute an Extension Committee with the First Associate Director as chairman. The Table Directors in the respective areas will assist this committee.

Section 2-b The Associate Directors shall be in charge of information and publicity in their respective areas. It shall also be the duty of the Associate Directors to visit all Tables in their respective areas at least once during their term of office.

Section 3. The Recording Secretary shall keep a correct roster of member Tables and shall record the minutes of all meetings and reports pertaining thereto. Within one month of the expiration of her term of office she must turn over to her successor complete records of the office and shall send copies of the minutes of the convention to all officers of the State, Chairmen of Standing Committees, all member Tables and the Director of the Alliance.

Section 4. The Corresponding Secretary shall conduct and file the general correspondence of the State as assigned by the Director. In cases of incapacity of the State Director, she may also co-sign checks.

Section 5. The Treasurer shall receive all monies paid by the Pan American Round Tables of Texas such as State dues, contributions to the Pan American Round Table Florence Terry Griswold Scholarship Fund and fees for publications of the State. She shall disburse such funds upon the authority of the State Director. Checks issued by the Treasurer must be counter-signed by the Director or Corresponding Secretary. The Treasurer shall be bonded. The books and records of the Treasurer shall be audited by an Audit Committee one week prior to the date of convention, appointed by the State Director.

Section 6. The Historian shall keep a record of the activities of the Tables of the State. A record of these activities including publicity and year books of the respective Tables shall be on display at the convention.

Section 7. The Parliamentarian shall see that the proceedings of all State Meetings shall be conducted according to the constitution and by-laws and Robert's Rules of Order, Revised Version. She shall serve as chairman of the revisions committee and shall furnish each officer, the chairman of each Standing Committee and each Director of member Tables with a correct copy of the Constitution and By-Laws of the State Organization.

ARTICLE II - Application for Membership

Section 1. A group of not less than ten women, wishing to organize a Pan American Round Table, shall make application to the First Associate Director who in turn will refer the application to the Extension Committee of that region. This Committee shall report to the Board of Directors with recommendations. A two-thirds majority vote of the Board shall be required for acceptance of a new Table.

Section 2. If accepted, the Extension Chairman of that area shall complete the organization of the Table according to framework constitution and By-Laws of Pan American Round Tables. Upon payment of state dues and a charter fee of \$5.00, a certificate of membership will be issued to the new Table.

ARTICLE III - Dues and Fees

Section 1. The annual dues paid by member Tables to the State shall be one dollar (\$1.00) per capita per year, with no Table paying less than twenty-two (\$22.00). These dues shall be payable December 1st of each year to the State Treasurer.

Section 2. The Charter Fee of \$5.00 for new Tables shall go into the general fund of the State Treasury.

Section 3. The Pan American Round Table Florence Terry Griswold Scholarship funds shall be kept in a separate interest-bearing account by the State Treasurer.

Section 4. Scholarships provided from the interest of the Pan American Round Table Florence Terry Griswold Scholarship funds shall be supplemented by the contributions of one dollar (\$1.00) per capita per year by Member Tables. This sum shall be turned in to the State Treasurer December 1st of each year.

Section 5. The Pan American Round Table Florence Terry Griswold Scholarship Fund shall provide for continued growth through memorials and gifts.

ARTICLE IV - Delegates

Section 1. Names of Delegates and Alternates must be sent to the Corresponding Secretary two weeks prior to the biennial meeting with due notice of said meeting having been sent out by the Corresponding Secretary one month in advance.

Section 2. Only delegates from those Tables having discharged all current state financial obligations, in full, may qualify as voting delegates.

ARTICLE V - Board of Directors

Section 1. The Board of Directors shall conduct all affairs of the organization in the biennium between conventions. Eight of the duly elected Officers and Appointive Chairmen of Standing Committees shall constitute a Quorum.

Section 2. Members of the Board of Directors, unless they are also official delegates from their respective tables, shall be entitled to all rights and privileges of delegates.

Section 3. All past State Directors shall automatically become members of an Advisory Committee to the Board of Directors with all the privileges of the Board of Directors, except that they may not vote.

ARTICLE VI - Committees

Section 1. The Standing Committees shall be Executive, Resolutions, Interchange Library, Pan American Round Table Florence Terry Griswold Scholarship, Revisions, Archives, Publications, Finance, Friendship and Nominating.

Section 1-a The Executive Committee shall be composed of the State Director, the first Associate Director, the Treasurer and the Pan American Round Table Florence Terry Griswold Scholarship Committee Chairman. It shall function as a permanent secretariat between Conventions.

Section 1-b The Resolutions Committee shall receive and pass upon all resolutions to be introduced and prepare all resolutions to be presented before any State or National Assembly. The Resolutions Committee shall receive and submit to the Tables, one month in advance of the Convention, all resolutions (except courtesy) to be presented to the Convention in session. The courtesy resolutions will be presented from the floor upon request of the State Director.

Section 1-c The Interchange Library Committee shall actively encourage the exchange of programs, speakers, services and other resources among the members of the Pan American Round Tables of Texas by disseminating the list of resources to each Table.

Section 1-d The Pan American Round Table Florence Terry Griswold Scholarship Committee shall be composed of three members, the chairman to be elected at the biennial convention and two members appointed by the incoming State Director for two year terms. These appointive members may be reappointed for a second term.

ARTICLE VI - Committees (Continued)

Section 1-e The Revisions Committee shall consist of at least three members including the State Parliamentarian as Chairman. This Committee shall prepare all revisions to the Constitution and By-Laws and standing rules of the State organization.

Section 1-f The Archives Committee shall have charge of the archives of the State organization which are permanently located in the State Library and Archives Building in Austin.

Section 1-g It shall be the duty of the Publications Committee to publish PAN-AMERICANA TEXANA. The Chairman shall act as chief editor of the bulletin. She shall also serve as a news gathering agency for new items to be transmitted to the Alliance.

Section 1-h The Finance Committee shall assist the Treasurer when necessary. The members shall include the Past State Director and Past State Treasurer.

Section 1-i The Friendship Committee shall have charge of all friendship projects between Member Tables of the Western Hemisphere.

Section 1-j A Nominating Committee of five shall be elected at the Board Meeting of even years, each of the four regions of Texas being represented. Names of prospective nominees shall be sent by member Tables to the Chairman of this Committee.

Section 1-k The Advisory Committee to the Board of Directors shall be comprised of all the past State Directors upon whom the Board may call for advise and counsel.

Section 2. In the event of a vacancy on any standing committee by death, resignation, or disability, the State Director shall fill the vacancy or vacancies by appointment for the unexpired term.

ARTICLE VII

The publication of PANAMERICANA TEXANA is to be financed from the State Treasury.

ARTICLE VIII - Scholarships

Section 1. The property and business of the Pan American Round Table Florence Terry Griswold Scholarship Fund shall be managed by a Board of Five Trustees. The Trustees shall be the State Director, who shall be the Chairman of the Board; the State Treasurer, who shall be the Treasurer; the First Associate Director; the immediate past State Director; and the Chairman of the Pan American Round Table Florence Terry Griswold Scholarship Committee.

Section 2. The Board shall have the general power to administer the affairs of the Fund and to formulate and carry out the policies of the Pan American Round Table Florence Terry Griswold Scholarship Committee.

Section 3. The permanent fund, as well as the funds for the scholarships themselves, shall be kept in separate interest-bearing accounts. Each check shall be co-signed by the State Director and the State Treasurer upon the authority of the Board of Trustees.

Section 4. The Pan American Round Table Florence Terry Griswold Scholarship Committee:

A. Personnel

The Scholarship Committee shall consist of three members.

B. Duties

The Scholarship Committee shall screen and select candidates for two (2) categories of scholarships, the selections to be approved by the Board of Trustees.

C. Requirements for Candidates

1. Scholarship(s) shall be awarded to a woman candidate or candidates who shall meet the following provisions:
 - a. They shall be students who are citizens of a Pan American country, other than the United States.
 - b. They shall use the scholarship monies to attend a Texas state-supported college or university.
 - c. Preference would be given to those who will return to their native country to put their training to use.
2. A second scholarship(s) shall be awarded to a woman candidate or candidates who shall meet the following provisions:
 - a. They shall be native USA citizens, who are legal residents of Texas.
 - b. They shall be classified as a graduate student.
 - c. They shall use the scholarship monies for study or research in a Pan American country, excluding the United States.

ARTICLE VIII - Scholarships (Continued)

Section 5. The Board of Trustees shall meet once a year prior to the State Board meetings, and make reports to the State Board. The Trustees are subject to call by the Board Chairman should occasion arise, providing a week's notice is given.

Section 6. In the event that either by vote of the Trustees or by legal action, or otherwise, the Pan American Round Table Florence Terry Griswold Scholarship Fund is terminated, its assets, after the payment of all outstanding obligations, shall be given to a State-supported school provided the school agrees to retain the name "Pan American Round Table Florence Terry Griswold" for both the Fund and Scholarships, and administer it according to the same policies outlined in Section 4 of this Article. If no State-supported school accepts these conditions, the assets shall go into a trust fund; established in a Texas bank, with national affiliations who will accept conditions outlined. In any event, no part of the remaining assets shall inure to the benefit of any private individual or to any Table or Tables within the Pan American Round Table organization.

ARTICLE IX - Rules of Order

In all meetings of the Pan American Round Tables of Texas, Robert's Rules of Order, Revised Edition, shall be the authority of Parliamentary Law.

ARTICLE X - Amendments

The By-Laws may be amended at any regular Convention of the Pan American Round Tables of Texas by a two-thirds majority of accredited delegates, due notice of said amendment having been sent out to each Table at least thirty days before said Convention.

STANDING RULES TO BE USED FOR GUIDANCE OF NEW OFFICERS AND USED IN CONNECTION WITH THE CONSTITUTION

1. The Corresponding Secretary shall write to each Table in June, requesting a list of current officers or incoming officers. A copy of the yearbooks should be sent as soon as possible.
2. Panamericana Texana is the official News Letter.
3. Extension Work regulations are as follows:
 - a. Area boundaries in which extension work is to be done must be known by the Associate Director.
 - b. The names of the people in the area represented, who are interested in Pan American Round Tables, should be sought out. Those who have been contacted by past directors with regard to the founding of a Table in particular cities should be kept on file for future use.
 - c. Contacts should be made prior to visiting a city and a meeting should be called of those interested.

STANDING RULES (Continued)

- d. Credentials should be carried from the State Director.
 - e. Files should be passed on to successors.
- 4.
 - a. Chairmanship of the Pan American Round Table Florence Terry Griswold Scholarship Committee shall be an elected position.
 - b. Individual memorial contributions should be encouraged and printed memorial cards for uniform acknowledgment of contributions should be sent to donors.
 - c. If and when funds are transferred, the transfer should be made at such time that full advantage may be taken on interest dividends.
- 5. The Convention table is given \$500.00 by the State to help defray expense of the convention.
- 6. The Organization should have a State credential card for identification, to be used when visiting other Tables.
- 7. The State Treasurer of the Pan American Round Tables of Texas shall send statements in November each year to each member Table, giving information as to where and how much to pay in dues, and other contributions. She shall also send follow-up statements as required. She shall send to the State Director for her signature and the State Seal two copies of the Internal Revenue Tax report prior to filing deadline.
- 8. Each Table shall send a copy of its yearbook and of any publicity to the State Historian.
- 9. Each Table shall elect Officers for the new year prior to the State Convention.
- 10. Tables that for reason of size or location have been unable to host State Conventions are now permitted to do their share by joining with a group of Tables to host a convention in an appropriate location convenient to them.

THE FLORENCE TERRY GRISWOLD AWARD
OF
THE PAN AMERICAN ROUND TABLES OF TEXAS

- I** This Award, known as the Florence Terry Griswold Award, shall be given to one
- A.** Who has contributed exceptionally meritorious service to the Pan American Round Tables of Texas, and in so doing
 - B.** Upheld the ideals of our founder, Florence Terry Griswold.
- II** ~~This Award shall be an Honorary Life Membership in the Pan American Round Tables of Texas with all voting privileges accorded the recipient, and the mark of this Award shall be a narrow band of blue ribbon worn beneath the Pan American Round Table Pin.~~
- III** All former recipients shall become a Committee to choose a recipient, with the State Director appointing the chairman from this group of recipients. It shall not be mandatory for the Committee to make an Award, and financial contributions may not be considered solely as a basis for this Award.

Adopted in full April 1965
El Paso, Texas

**MEMBERS WHO HAVE RECEIVED
THE FLORENCE TERRY GRISWOLD AWARD**

1961 Corpus Christi Convention

Mrs. Claude R. Nobles	San Antonio
Mrs. Henry A. Guerra	San Antonio
Mrs. T.W. Lanier	El Paso
Mrs. L.G. Waltrip	Dallas
Mrs. W.W. Ely	Brownsville
Mrs. Albert R. Davis	Austin
Mrs. D'Arcy M. Cashin	Houston

1963 Houston Convention

Mrs. A.B. Pumphrey	Fort Worth
Mrs. Michael Cunningham	Beaumont

1965 El Paso Convention

None

1967 Dallas Convention

Mrs. Clyde P. Trotter	Laredo
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1969 McAllen Convention

None

1971 Fort Worth Convention

None

1973 Laredo Convention

Mrs. A.R. Hunt	Laredo
Mrs. Albert M. Fernandez	Brownsville I
Mrs. Samuel Jagoda	Fort Worth II
Mrs. Charles H. Harris, II	Fort Worth II

1975 Austin Convention

None

1977 Dallas Convention

None

1979 San Antonio Convention

Mrs. Hart Brown	Houston
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**MEMBERS WHO HAVE RECEIVED
THE FLORENCE TERRY GRISWOLD AWARD**

1981 Waco Convention

Mrs. Harold E. Reigle

Fort Worth

1983 Brownsville Convention

Mrs. Sherrill B. Oakes

Brownsville

1984 Corpus Christi Convention

None

1987 Dallas Convention

None

McAllen

State Board of

Aug 2002

MINUTES

**PAN AMERICAN ROUND TABLES OF TEXAS
STATE BOARD MEETING AGENDA
RENAISSANCE CASA DE PALMAS HOTEL, MCALLEN, TEXAS**

April 6, 2002

- I. Call to Order
- II. Reading of the Collect
Create in us, Almighty God, a thirst for greater knowledge of these our neighboring countries. Teach us that through knowledge we gain understanding and that understanding leads to friendship. Thou has shown us, O Lord, what is good. Enable us, we beseech Thee, to perform what Thou doest require. Ever to do justly; to love mercy; and to walk humbly with Our God.....Amen
- III. Roll Call: Certify Quorum - Recording Secretary
- IV. Read and Approve Minutes of State Board Meeting- Odessa, Texas, March 30, 2001
- V. Officers' Reports
 1. First Associate Area C - Jean Hager
 2. Second Associate Area B - Sheila Glassford
 3. Third Associate Area A - Sylvia Williams
 4. Fourth Associate Area D - Edith Libson
 5. Recording Secretary - Dorothy Schatzman
 6. Corresponding Secretary - Ann Beitel
 7. Treasurer - Grace Bradley
 8. Historian - Olivia Lopez
 9. Parliamentarian - Kathy Ehman-Clardy
 10. PARTT Scholarship Chairman - Geri Rice
 11. Immediate Past State Director - Imogene Mecaskey
 12. State Director - Berta Garcia

Acceptance of Reports

- VI. Standing Committee Chairs' Reports
 1. Finance - Grace Bradley
 2. Archives - Mary Ann Palka, Mitty Guerra
 3. Long Range Planning - Eustolia Perez & Corine M. (PeeWee) Guerra
 4. Interchange Library - Elsie Perez

Post-It® Fax Note 7671		Date 4/2	# of pages 11
To Mary Ann Palka	From Dorothy Schatzman	Co.	
Co./Dept.		Phone #	
Phone #		Fax #	

Page 2

5. Publications - Ann Beitel
6. Resolutions - Paula Levi
7. Revisions - Estela Chapa

VII. Acceptance of Reports**VIII. Unfinished Business or Old Business****IX. New Business**

1. Election of Nominating Committee
2. Alliance Convention - Monterrey, Nuevo Leon, September 23-28, 2002, - Linda Economedes
3. 2003 State Convention - Laredo, Texas March 28-30, 2003, - Julia Rhulman

X. Other Business

**Pan American Round Tables of Texas
State Board Meeting
Renaissance Casa de Palmas, McAllen, Texas
April 6, 2002**

- I. The meeting was called to order at 9:50 a.m. by State Director Berta Garcia.
- II. The collect was recited by all in unison.
- III. Roll was called by the Recording Secretary. A quorum was declared by the Parliamentarian.
- IV. The minutes of the State Board meeting in Odessa, March 30, 2001 were read by Dorothy A. Schatzman. A correction was noted that Peggy Clark was the Immediate Past State Director. The time of adjournment of 3:05 p.m. was added to the minutes. The corrected minutes were approved.
- V. Officers' Reports
 1. First Associate Director - Jean Hager reported that she has written to the Table Directors in Area C to tell them of her plans and objectives. She has attended business meetings of almost all the Tables in her area.
 2. Second Associate Director - Sheila Glassford reported that the Laredo Table had enjoyed a year of very successful meetings. She has also contacted the other Directors of Area B to make arrangements for her visits.

3. Third Associate Director - Sylvia Williams reported on the success of the Austin Table. Membership is strong and getting younger. Austin also sponsors Spanish Coffees where members can practice the language as well as acting as Partner in Education with the schools. Sylvia will be visiting Conroe on May 14, 2002. She also spoke with the Director of the Houston Table, Helen Welch.

4. Fourth Associate Director - Edith Libson from Area D was not present. No report was available.

5. Recording Secretary - Dorothy A. Schatzman reported that she had not taken any minutes at any meeting before this date.

6. Corresponding Secretary - Ann Beitel announced that she has been keeping all correspondence current. She also mentioned that she has no records from past years.

7. Treasurer - Grace Bradley read the current balances in the Administrative account and the Scholarship account. She will investigate how much interest money from the FTG Scholarship CD, which matured last September, will be added to the FTG Scholarship checking account. Discussion followed regarding payment of the previous State Director's expenses with this year's money. It was agreed that it is very important to submit receipts in a timely manner.

8. Historian - Olivia Lopez reported that she has had difficulty receiving articles, labels, and yearbooks from all the Tables, per her requests.

9. Parliamentarian - Kathy Ehmann-Clardy related her duties and responsibilities. Her advice has been sought by two Tables this year, and has been deemed helpful.

10. PARTT Scholarship Chairman - Geri Rice announced that her first duty as State Scholarship Chairman was to award the Florence Terry Griswold Scholarship I to Maria Elizabeth Tejero- Barrera for the 2001-2002 school year. The 2002-2003 Florence Terry Griswold Scholarship I was awarded to Emma Mae Dawson from Belize. The Melba Dawson Scholarship was awarded to Cheryl Scotland from Dominica. Both scholarships were in the amount of \$5,000.00. Geri also said that she has contacted Associate Directors and Table Directors to ask for additional donations since we have so much interest in our scholarships. There was discussion as to how additional funds could be included in the scholarship account. It was felt we should use available money before we ask the Tables for increase in yearly contribution. Sylvia Williams will study this matter further.

11. Immediate Past State Director - Imogene Mecaskey sent her regrets because she could not attend the meeting. She offered her services in any capacity.

12. State Director - Berta Garcia reported on her efforts and activities this past year. She expressed her gratitude for all the cooperation and assistance which she has received as she visited all the Tables.

Kathy Ehmann-Clardy moved that all reports be

accepted. Elsie Perez seconded the motion. The reports were accepted.

VI. Standing Committee Reports

1. Finance - Grace Bradley read various items on the budget. She noted that the amount of the Treasurer's bond was \$315.00 although \$200.00 had been budgeted. Other information regarding expenses was not available. Discussion followed as to the importance of the State Director to submit her expenses for reimbursements in a timely manner. Berta stressed the necessity of avoiding overruns.

2. Archives - Mary Ann Palka reported on the extensive website which she has developed. She brought recommendations for our consideration: that the Archives Committee be divided into an Archives Committee and an Electronic Communication Committee, that we ask the Alliance for a link back to PARTT.Org., that the chairmanship of Archives Committee be rotated, that each Table be assessed for future expenses, that Table Directors submit written reports at Convention, that Panamericana Texana CD be sold for \$15.00. Discussion on these recommendations was held during new business session of our meeting.

3. Long Range Planning - Eustolia Perez suggested that the wealth of information regarding various area of concern be made available to the Tables on the website. Her committee recommends that PARTT membership be increased by 10% annually, with revitalization.

4. Interchange Library - Elsie Perez announced that much of the material in the library is priceless and

must be maintained and stored in a better manner. They would like to investigate the best way to handle this. There was only one request for material during the past year. Discussion followed as to utilizing the web to share more of our material. Linda Economedes recommended that an e-mail committee be instituted at each Table with a contact person.

5. Publications - Ann Beitel reported that not all Tables have sent their labels for the mailings.

6. Resolutions - Paula Levi was not present. Berta reported for her. A resolution was read by Kathy Ehmann-Clardy which expressed heartfelt thanks and appreciation to the members of the McAllen Table for their gracious hospitality in hosting this State Board Meeting.

7. Revisions - Estela Chapa reported. Frances Metcalf reminded the Board that the Pan American Constitution must be reviewed before revisions can be considered.

Geri Rice moved that these reports be accepted. Ann Beitel seconded the motion. The reports were accepted.

VII. Old Business

1. AJay Castro sent word of her efforts regarding the non-acceptance of Florence Terry Griswold in the Women's Museum in Dallas. This museum will include name of our organization rather than the individual unless we can locate all necessary information on our

founder to complete the application form.

VIII. New Business

1. The following members were elected to the State Nominating Committee: Area B - Sara Jane Wise, Julia Ruhlman (alt), Area D - Betty Dale, Imogene Mecaskey (alt), Area B - Kay Moffit, Rachel Cisneros (alt), Area B - Ann Bergman, Jeannett DeFee, Chairman - Mitty Guerra from Area A.

2. Linda Economedes reported on the Alliance Convention. The Alliance Director General, Luchy de Elias, feels the need to change the format of the convention. Gladys Simpson and Carmen Guerra were planning to work toward this goal. Discussion followed as to reservations, deposits of registration fees, refunds, and costumes. Lydia Suris and Sylvia Williams will attend the convention as our representatives from the Alliance Nominating Committee.

3. Sheila Glassford reported for Julia Ruhlman. The State Convention will be held in Laredo on March 27-30 in 2003. Laredo asked for an advance of \$1,000.00 for mailings. Kathy Ehmann-Clardy moved to grant this request. Geri Rice seconded the motion. Motion carried.

4. Mary Ann Palka initiated discussion about separating the Archives into two committees. One of the committees would handle electronic communication and the other would continue with maintaining the archives. After much consideration it was decided to appoint an ad-hoc committee to study this issue and bring a recommendation to the State Convention. Consideration

is to also be given to adding an e-mail committee at each Table. Mary Ann also explained the importance of setting up a link from the Alliance to expedite communication. It was suggested by Gloria Zuniga that we have a workshop at the next State Convention to teach Tables how to collect for the archives.

5. Berta announced that we must expect written reports from the Tables at the State Convention. Kathy recommended that we use the same form for these reports as will be used for the Alliance Convention.

6. Mitty Guerra moved that we produce a new CD on the Texarkana which could be sold at the State Convention. Money received could be used to defray expenses of Electronic Communication Committee. Elsie Perez seconded the motion. Motion carried.

7. Elsie Perez presented the handbook which was developed by Edinburg, which gives all information concerning Pan American. It was agreed that these handbooks were an excellent resource for all members. She would like to offer these for sale at the State Convention for \$15.00 each.

There being no further business, the meeting was adjourned at 3:15 p.m.

Respectfully submitted,

Dorothy A. Schatzman
Recording Secretary

*Treasurer's Board Report
McAllen Tx
April, 6, 2002*

Pan American Round Tables of Texas

Assets

<i>Administrative Checking Account</i>	<i>\$ 4,967.20</i>
<i>Administrative CD</i>	<i>5,000.00</i>
<i>FTG Scholarship Checking account</i>	<i>8,088.94</i>
<i>FTG Scholarship Endowment CD</i>	<i>108,207.45</i>

<i>Total Assets</i>	<i>\$126,263.59</i>
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Administrative Account

Bank Balance April 4, 2001

\$7,184.40 ✓

Dues	\$3,138.00
interst	\$61.06
Pin Die	\$185.16
Directors Pins	\$1,440.00
Convention Repayment	\$1,000.00

\$5,804.22 ✓

*paid
Feb -
Mar -
Apr -
May -
Jun -*

Postage	\$103.39
Directors pin	\$1,600.00
Treasure's Bond	\$315.00
Sales Tax	\$14.52
Web Site	\$428.00
Expenses from last year paid	\$5,560.51

honorarium & lead -

\$8,021.42 ✓

Bank Balance April 5, 2002

\$4,967.20 ✓ *bal*

Scholarship Account

Bank balance April 4, 2001

\$7,471.92

interest	\$323.69
dues	\$1,046.00
memorials	\$545.00
honorariums	\$125.00
donations	\$1,200.00

\$3,239.69

Scholarship	\$2,500.00
postage	\$48.66
supplies	\$5.31
printing	\$68.70

\$2,622.67

Bank Balance March 31, 2002

\$8,088.94 ✓

Leandro T.

March 2003

State Board

Minutes

March 23, 2001

PROPOSED CHANGES - STANDING RULES

- 4 d. *Scholarships shall be awarded each year as candidates are available.*
5. The Convention Table (will) *shall* repay the State....
- 8.. Add the following after removing the period:

to the State Convention (.) *and send the list of new officers to the State
Director, Corresponding Secretary, Recording Secretary and Zone 1
Alliance Director.*
12. *The Area Directors can promote Table involvement and membership recruitment by organizing and/or participating in special workshops or events that showcase the unique programs and outstanding scholarships offered by the P.A.R.T. and by increasing area awareness of our Website and Interchange Library. Also, the Area Directors are to encourage Tables to send Program Titles to the Website at the same time they send program material to the State Interchange Library.*
13. *All changes must be submitted to the State and Alliance Parliamentarian for approval prior to local action being taken to amend the Constitution or Bylaws*

Pan American Round Tables of Texas
State Board Meeting
La Posada Hotel Suites
Laredo, Texas
Friday, March 28,2003

I. The meeting was called to order at 10:06 a.m. by State Director Berta Garcia.

11. The Collect was read by all in unison.

111. Roll was called by the Recording Secretary. A quorum was declared by the Parliamentarian.

1V. The minutes of the State Board meeting in McAllen, April 6,2002 were read by Recording Secretary, Dorothy A. Schatzman. A correction was noted to delete the last sentence in Section V,6. It was moved by Geri Rice to accept the amended minutes, Elsie Perez seconded, and the motion carried.

V. Officers' Reports

1. First Associate Director Area C - Jean Hagar reported that she visited and corresponded with all Tables in her area. Membership was her priority for her term, and she can say that there was no significant decline in any Area C Table.

2. Second Associate Director Area B - Sheila Glassford presented a timeline of her contacts and visits with all the Tables of Area B.

3. Third Associate Director Area A - Sylvia Williams reported on her visits to Conroe and Houston.

4. Fourth Associate Director Area D - Edith Libson contacted the Tables in her area by telephone. All are doing very well.

5. Recording Secretary Dorothy A. Schatzman announced that she has taken and will continue to take the minutes.

6. Corresponding Secretary Ann Beitel expressed some difficulty in obtaining yearbooks and information from most of the Tables. She recommended that better means of communication be developed.

7. Treasurer Grace Bradley was not present. Linda Enonomedes presented the report in her place. Linda said that the treasurer's report was incomplete. The CD has not yet matured, consequently the interest has not been included in the scholarship account balance, and not all expenses have been received and reimbursed. Discussion took place regarding the Pin Die and Sales Tax items in the statement of cash flow. There is incomplete information as to the location of the pin die and who will be able to fill future orders. Gladys Simpson noted that we may end up with lower balance in the account because of unknown expenses. Geri Rice noted that we have a \$5000.00 CD which can be used in case of necessity. Berta said we must consider raising the dues to the Tables by \$1.00. Gloria Zuniga remembered that this was brought up at the last convention. Since this matter was not placed on the agenda, nothing can be done at this convention, as we must follow proper procedure. Geri Rice recommended that the incoming Board consider an increase of \$1.00 per member and that this matter be sent to the Revision Committee prior to the next convention in 2005.

Linda Economedes stated that the accounts are in need of an audit. Berta Garcia announced that the internal audit committee would look everything over and then present the books to an outside professional auditor. Berta Garcia noted that all expenses must be turned in. Discussion followed about establishing a deadline for turning in all expenses.

Elsie Perez moved that all expenses be turned in within ten working days of the close of the convention, and that such expenses are to be paid before twenty working days have elapsed. Geri Rice seconded the motion and the motion carried.

Jean Hagar moved that the books be turned over to an outside professional auditor within thirty working days, so that our finances will be in order before the incoming Treasurer receives them. Elsie Perez seconded the motion and the motion carried. Discussion followed as to who should be selected as the outside auditor.

Elsie Perez moved that Berta Garcia and Ann Beitel be given the authority to close out the books, and then to turn them over to an outside professional auditor. Olivia Lopez seconded the motion and the motion carried.

8. Historian Olivia Lopez asked for clarification as to how much money had been budgeted for her committee. Gladys Simpson remembered that \$100.00 had been allocated. It was decided that Historian materials in the possession of Betty Dale be sent to Mary Ann Palka to be included in the archives.

9. Kathy Ehman Clardy reported on the proposed revisions to the PARTT Constitution and Bylaws and also to the Framework Constitution: to Constitution Article VI- Officers, to Bylaws Article I- Duties of Officers, to Bylaws Article VIII- Scholarships, to Bylaws Article VIII-Scholarships Section 4D., to Bylaws Article VIII-

Scholarships Section 4, to Bylaws Article VI - Committees Section 1-i, and the proposed revision to framework Constitution.

10. Scholarship Chairman Geri Rice presented the names and pertinent information regarding the recipients of the following scholarships for 2003-2004: Florence Terry Griswold Scholarship I recipient is Adriana Barri Colin from Mexico and who is to receive \$5000.00, Florence Terry Griswold Scholarship II recipient is Roseanna Michelle Heath and who is to receive \$3000.00, and the Melba Dawson Scholarship recipient is Claudia E. Granda and who is to receive \$4000.00. Gladys Simpson recommended that everyone take this scholarship report to their respective Tables to be used in local news medias for positive publicity.

11. Immediate Past State Director Imogene Mecaskey reported on her activities this past two years.

12. State Director Berta Garcia shared her report on her busy schedule since the last convention.

Geri Rice moved that the Officers' Reports be accepted. Kathy Ehman Clardy seconded the motion and the motion carried.

Berta Garcia called for recess for lunch.

The meeting was reconvened at 12:50.

VI. Berta Garcia called for the reports of the Standing Committees:

1. Finance Committee Chairman Linda Economedes representing Grace Bradley said she is not in possession

of a budget for the coming year. Linda further said she will prepare a budget with the assistance of Jean Hagar and Mary Ann Palka.

2. Archives Chairman Mary Ann Palka announced the archives are complete from 1919 to 1950 and are now in the John Peace Library in San Antonio. She is continuing work on the rest of the collection. Mary Ann stressed the importance of all reports going to Archive Chairman. The PARTT website now has all Texas included in the files along with much information helpful to Table Directors. Mary Ann also stated that there is a need to develop guidelines as to when information on the website is to be printed in English only or in English and Spanish. Mary Ann has conducted a survey of some Tables to determine how many use an electronic format. Many do not but most of the Tables want to try to develop more electronic communication for the future. Gladys Simpson asked if we have a complete history of scholarships given and to whom. Mary Ann said this information is already on the website.

Mary Ann Palka recommended to the Board that the Archives Committee be divided into an Archives Committee and an Electronic Communication Committee. It was suggested that guidelines for both these committees be developed by means of an Adhoc Committee, and presented to the next Board meeting.

3. Long Range Planning Committee Chairman PeeWee Guerra reported that the Tables must further strengthen the mission of Pan Americanism. Gladys Simpson suggested that this committee should act as an initiator and not wait for the Tables to develop goals

for themselves. After discussion, Kathy Ehman Clardy moved that the Long Range Planning Committee create a public relations plan to promote the work of the scholarship committee to each Table, and which can be then presented to the news media for public relations. This plan is to be presented to the next Board meeting. Elsie Perez seconded the motion and the motion carried.

4. Interchange Library Chairman Elsie Perez reported that there is no longer any need for this committee. She recommended that all library material which has already been included in the website be sent to the Archives. The books in her possession should be passed to each succeeding chairman of the Interchange Library, or to some other designee. No second was needed, and the motion carried.

5. Publications Chairman Ann Beitel said she received information from only two people and that only five Tables sent mailing labels. Gloria Zuniga suggested Taxanas be sent to each Table Director to disburse to the members.

6. Resolutions Chairman Paula Levi announced one resolution will be presented at the Convention.

7. Revisions Chairman Kathy Ehman Clardy initiated discussion on the Proposed Revision 7 to the Framework Constitution. Gladys Simpson said the individual Tables must enjoy autonomy in selection of officers. She further recommended that the Board not accept the Proposed Revision. The motion to reject the Proposed Revision 7 was made by Geri Rice, seconded by Jean Hagar, and carried.

VII. Elsie Perez moved that the reports of the Standing Committees be accepted. The motion was seconded by Paula Levi, and carried.


VIII. Unfinished Business.

Berta Garcia and Olivia Lopez will resolve the difficult matter of the Pan American pins.

IX. There was no New Business.

The meeting was adjourned at 2:40 p.m..

Respectfully submitted,


Dorothy A. Schatzman
Recording Secretary

Pan American Round Tables of Texas
State Board Meeting
La Posada Hotel Suites
Laredo, Texas
Friday, March 28, 2003

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3. Third Associate Director Area A - Sylvia Williams reported on her visits to Conroe and Houston.

COLLECT

*Create in us, Almighty God, a thirst for greater knowledge
of these, our neighboring countries.*

*Teach us that through knowledge we gain understanding,
and that understanding leads to friendship.*

Thou hast shown us, O Lord, what is good.

*Enable us, we beseech Thee, to perform what Thou dost
require, even to do justly, to love mercy,
and to walk humbly with our God.*

Amen

ORACION

*Crea en nosotros, Señor Todopoderoso, un ferviente deseo de
conocer mejor a nuestras naciones vecinas.*

*Ensenanos que a través del conocimiento hay comprensión
Y que esta comprensión nos conduce a la amistad.*

Señor, Tu nos has enseñado a conocer lo que es bueno.

*Permitenos, te imploramos, hacer Tu voluntad
y que la hagamos con justicia,*

*que amemos la misericordia y
que caminemos con humildad con nuestro Dios.*

Amen

THE AD HOC COMMITTEE RECOMMENDED AT THE REGULAR MEETING ON FEBRUARY 20, 1996 THAT THE FOLLOWING PROPOSED BYLAW CHANGES BE ADOPTED OR REJECTED AT THE NEXT MEETING ON MARCH 12, 1996.

1. ACTIVE MEMBERSHIP TO BE LIMITED TO 75 AND NO MORE THAN 5 MEMBERS ACCEPTED IN ONE YEAR.

IF ADOPTED, THIS BYLAW WOULD REPLACE THE EXISTING ONE WHICH READS ...
ARTICLE V: SECTION 2 "ACTIVE MEMBERSHIP TO BE LIMITED TO 55 AND
NO MORE THAN 3 MEMBERS ACCEPTED IN ONE YEAR."

2. RESIGNATION IN GOOD STANDING FOR THOSE MEMBERS WHO CAN'T/WON'T PARTICIPATE WITH A "PREFERRED SEAT" FOR RE-ENTRY WHEN THEY ARE READY.
THIS WOULD BE AN ADDITION TO ARTICLE V: SECTION 10.

3. A MEMBER CAN REQUEST A "WORK LEAVE" FROM ATTENDING MEETINGS. SHE WOULD BE RESPONSIBLE FOR ONE MEETING IN EACH TWO YEAR PERIOD AND ACT AS A HOSTESS AT A MEETING IN EACH TWO YEAR PERIOD.
THIS WOULD BE ANOTHER ADDITION TO ARTICLE V: SECTION 11.

PAIGE DINN
AD HOC COMMITTEE CHAIRMAN
FEBRUARY 23, 1996

Becky Braslett
Linda Pate
Susan Dahlman
Ann Jones
Neil Scott

Marie

Old
includes
1988 { Const/By L.
Stag. Rule
FTG Award list

CONSTITUTION AND BY-LAWS
OF THE
PAN AMERICAN ROUND TABLES OF TEXAS

Revised as approved by delegate vote at the
43rd Biennial Convention in Dallas, Texas.

March 1987

CONSTITUTION

ARTICLE I - Name

This organization shall be called the Pan American Round Tables of Texas.

ARTICLE II - Purposes

The purposes of this organization are exclusively charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1954, or the corresponding provision of any future United States Internal Law.

ARTICLE III - Object

The object of this organization shall be:

- (1) To secure unity of endeavor among the Pan American Round Tables throughout the State.
- (2) To provide mutual knowledge, understanding, and friendship among the women of the Americas and to foster all movements leading to a higher civilization, especially those affecting the women and children of the Western Hemisphere.

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PAIGE DINN
AD HOC COMMITTEE CHAIRMAN
FEBRUARY 23, 1996

Becky Brachett
Linda Pate
Susan Dahlman
Ann Jones
Neil Scott

Naris

PART-T WYLIE - CONVENTION 1963
1961-1963

PART TABLE REPORTS

- ✓ ALAMO/SAN JUAN/PHARR
- ✓ AUSTIN
- ✓ BEEVILLE
- ✓ BROWNSVILLE I
- ✓ BROWNSVILLE II ✓ BRYAN-College Sta
- ✓ CONROE I+II
- ✓ CORPUS CHRISTI
- ✓ CORSICANA - ~~ABSENT/NO REPORT~~
- ✓ DALLAS III - + II
- ✓ DEL RIO
- ✓ EAGLE PASS
- ✓ EDINBURG
- ✓ EL PASO/JUAREZ
- ✓ FT. WORTH
- ✓ ~~FT. WORTH I~~
- ✓ HOUSTON
- ✓ LAREDO
- ✓ MCALLEN
- ✓ MISSION
- ✓ ODESSA
- ✓ RIO/GRANDE CITY/ROMA
- ✓ SAN ANTONIO
- ✓ SAN BENITO
- ✓ WACO - ~~ABSENT-NO REPORT~~

"ONE FOR ALL; ALL FOR ONE"



Report of Alamo-San Juan Round Table

1. Have held regular luncheon meetings the 2nd Thursday of each month. Members or their guest have given programs on their countries.
2. Special programs have been given at Christmas and on Pan-American Day. These programs were provided by the program committee and decorations by the decorating committee. Mrs. Elena De Leal of Reynosa, Mexico, President of the Pan American Round Tables of Mexico was the special guest for the Christmas program.
3. Have stressed current events of the Pan American countries.
4. Presented a year's subscription to the Americas to the High School Library.
5. Contributed to Federation scholarship fund and Terry Griswald fund.
6. Sent two subscriptions to "Good Housekeeping" to our sister table at Bogata, Colombia.
7. Members attended luncheon for Mrs. Wylie in McAllen.
8. Sent three delegates to Alliance Convention in Mexico City in March 1962.

"ONE FOR ALL; ALL FOR ONE"



9. Sent two delegates to State Convention in Houston in April 1963.

10. Received two new members into table.

11. Had publicity in the Alliance bulletin-Pan-american Texana-and four local news papers.

12. Sent clippings to State Historian for scrap book.

13. Purchased an amplifier for night High School students in Reynosa amounting to \$35.00 and was formally presented on June 28, 1962.

Edna Johnson-director 1960-62

Virginia Whalen-director 1962-63

PAN AMERICAN ROUND TABLE
AUSTIN, TEXAS

BIENNIAL REPORT FOR THE STATE CONVENTION, 1961-63

The Austin Pan American Round Table, which has a membership of 100, has sponsored several projects during the past two years. These are the Pan American Center, the International Hospitality Committee, the Hackett Memorial Scholarship, and the International Student Loan Fund and the Spanish Language Award.

At the Pan American Center we have observed Columbus Day with a gift subscription to the morning and evening papers. We also support the Center in our budget, and several of our members take an active part in classes and organization of the Center.

For the past three years we have furnished financial support to the International Hospitality Committee. This has helped pay the salary of an executive secretary necessary to the working of this plan. This Committee is doing an excellent job of providing host families for all international students in Austin as well as hospitality for business men, diplomats and teachers that are in Austin for a short time. Through this program many of our members have become the adopted parents of Latin American students attending the University of Texas.

Through the International Office at the University of Texas we maintain a loan fund for students from Latin America. These are short term loans, usually about \$50.00, and do not require any interest charge. There are usually about sixty loans made each year.

This fund was set up because many students need temporary aid while awaiting the arrival of funds from home.

The Spanish Language Award was started in 1962 and is a \$25.00 award given to an outstanding student in Spanish through the Department of Romance Language at the University of Texas.

Our Table was recently honored by a visit from Mrs. Wylie, our State Director, who was with us at our March Luncheon meeting.

The Austin Table is fortunate in having members of the University of Texas Faculty available for speakers at our program meetings. During the past two years we have had some very interesting programs, including as guest speakers exchange professors from various Latin American countries.

Pan American Day observance is always one of our big events. Plans are being made to celebrate with a luncheon meeting which will feature Dr. George I. Sanchez, Professor of Latin American Education, as guest speaker. Austin residents of the Good Neighbor Commission will also be our guests at the luncheon.

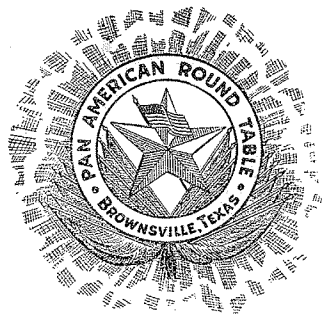
An excellent slate of new officers has been elected for the coming year, and our Table hopes to successfully continue with the current local projects as well as broaden our knowledge and relations with our Latin American sisters.

Respectfully submitted,

Carolyn Chapman

Mrs. Dow Chapman
Director, Austin P.A.R.T.

"One for all
All for one"



Report of Pan American Round Table 1
Brownsville, Texas
Presented at

The State Convention of the Pan American Round Tables of Texas
Houston, Texas April 2, 3, 4, 5, 1963

Pan American Round Table 1 of Brownsville was organized in 1932.
The Table will be 31 years old this coming November. The present
membership is as follows:

33 Active members

5 Associate members

21 Sustaining members

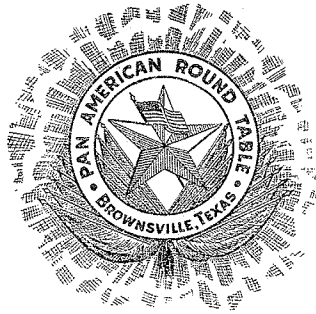
2 Non-resident members

1 member on leave of absence

1 Honorary member in addition to the Consuls and their wives
from the United States and Mexico.

Luncheon meetings are held on the first Friday of each month from
October through June, with the exception of November and February.
At these luncheon meetings, roll call is answered by each member with
a current event pertaining to the country she represents. Programs
are given on these countries, in turn, alphabetically, either by the
member or by a guest speaker who has lived or traveled in the country
being honored. Table decorations are planned to carry out the theme
of the program in some manner typical of the country represented.

"One for all
All for one"

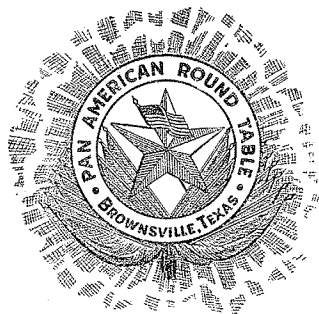


In November, the Table has a birthday celebration in the form of a dinner for members, their husbands and guests. The Associate members are hostesses for this event and the Consuls, and their wives from Mexico and the United States are honored guests.

In February, the Table has a Merienda and Costume Review on Wed. before the opening of the Charro Days Fiestas. In 1960 this affair was open to the general public but is usually held for the winter visitors only. Texas Southmost College presents authentic native dances, at intervals, during the Costume Review. After the Review, The Table members serve about 900 guests with pan de dulce and coffee. All members wear authentic costumes and the Pan American theme is carried out.

For several years the Table has presented Costume Reviews in Northern Mexico and In many parts of Texas and the Valley. Costumes shown in these reviews represent selections from one of the largest collections of authentic Latin American costumes in the United States. Donations received at these reviews are used for the Table scholarship fund, which keeps two students at all times in Texas Southmost College. Each year the Table presents to a Brownsville High School graduate a \$300.00 two year Bessie K. Johnson scholarship to Texas Southmost College.

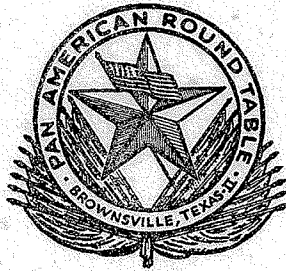
"One for all
All for one"



For the past 21 years, the Table has observed Pan American Day by sponsoring an essay contest for students of the high school. The essays are written on Pan American subjects and a special committee selects the four best essays from the several hundred submitted. The writers and their mothers of the winning essays are guests at the April meeting where they read their essays and receive cash awards. This Table cooperates in many ways with the Table in Matamoros and Reynosa. At one luncheon meeting each year, all the members of the Matamoros Table are guests of the Brownsville members. Brownsville members are frequent individual guests of the Matamoros Table. Books on Latin American subjects are donated to a Memorial shelf in the Zachary Taylor Library of the Civic Center. Each new director is presented with a Directors pin. Since October 1959 this Table has been responsible for the publication of TEXANA, under the Publication chairman appointed by the State Director. This Table sent a delegate and two alternates to the Alliance Convention in 1962 in Mexico City. This Table has paid all State Dues and contributed to the Florence Griswold Fund.

Mrs. Sherrill B. Oakes
Director, PART 1, Brownsville

"ONE FOR ALL"
"ALL FOR ONE"



1500 W. Elizabeth St.,
Brownsville, Texas
March 11, 1963

Mrs. Harold Reigle
4700 Inwood Road
Fort Worth, Texas

Dear Mrs. Reigle:

I am enclosing the report for Brownsville
Table no. II and a list of our delegate and alternate
is:

Delegate

Mrs. Lula George

Alternate

Mrs. E. R. Myhre

I am sorry I will not be able to be at the convention.

Sincerely yours,

Mrs. H. O. Slack

Mrs. H. O. Slack
Director Pan American
Round Table No. II

REPORT

Pan American Round Table II of Brownsville, Texas consists of housewives, business and professional women, therefor we have all our meetings in the evenings.

Presented to the Zackery Taylor Library each year is a book of their choosing about any historical or colorful figure regarding any South or Central American Country. This has been one of our projects for a number of years.

For Pan American Day we sponsor a poster contest where all four of our Jr. High Schools participate. There are two prizes given to the students whose posters the judges feel depict most to the contribution of friendship and good will about the Latin American Countries. These are judged by professional people or artists. The winners are entertained at dinner along with their teachers at our Pan American Day meeting.

For the past two years we have contributed to the support of a Panamanian Student who is attending Texas Southmost Junior College, and living in the home of one of our members.

During the Charro Days Festivities in 1962 we contributed by decorating a window showing costumes worn by one of the Latin American Countries.

Our table feels very proud that three of our four honorary members attend our meetings regularly, the fourth now residing in Miami.

Although we are a small table we do have a good representation at all conventions. Five attended the Alliance Convention in Mexico City.

In December of 1962 we celebrated our 20th Birthday. All our meetings have been held at the same place without deviating since we were organized.

BIENNIAL REPORT
BRYAN-COLLEGE STATION PAN AMERICAN ROUND TABLE

1961 - 1963

The Bryan-College Station Pan American Round Table programs four regular evening meetings each ^{year} geared primarily to the members' interest, several of them set up for community-wide attendance and of particular interest to the Pan American students at Texas A & M. In addition, there is a Christmas function primarily for the Pan-American children; active cooperation in the college receptions for the new ^{foreign} students; a party for the new Latin-American students before the fall semester and assist ^{with} the college students' annual Pan-American Week activities.

The most far-reaching activity is the weekly Spanish classes in different stages of advancement: advanced, intermediate and beginners. The beginners classes for 1962-1963 have increased from an average attendance of 10 or 12 students to 35, showing the increasing interest of this area in South America and its peoples.

Specific activities of the B-CS P.A.R.T. for the years 1961-1963 included the following:

On October 24, 1961, under the leadership of the Round Table, a panel discussion was held at the YMCA of the A & M College on "Ways of Achieving a More Practical and Effective Good-neighborliness between the Americas." Mr. R. D. Thompson was moderator; Mrs. Mary Ellen Vincent spoke on "The Role of Language"; Dr. Vance Edmonds on "Agrarian Reform" and Juan Lobo from Mexico and Rene Bucaran from Ecuador gave the South American points of view.

On November 28, 1961, the State Director, Mrs. A. J. Wylie spoke on "The Meaning of Pan-Americanism," followed by a program by high-school students.

On February 13, 1962, the P.A.R.T. presented a program by the Stephen F. Austin High School Students with the "Argentina" theme. They included poems by Argentine poets and talks on Argentine history and resources.

On October 30, 1962, the P.A.R.T. sponsored a panel discussion on South America with Mr. Marvin H. Butler answering questions from the point of view of Economics, Col. T. R. Macherey the military and Dr. Odie Fauck the historical. There was a very active question and answer period between the audience and the panelists.

At the same October meeting, P.A.R.T. announced that it was going to sponsor this year an essay contest with prizes going to the A & M and Allen Academy Latin-American student who writes the best essay on "What Being at A & M College Means to Me" and "What Being at Allen Academy Means to Me." Prizes will be awarded in April, 1963.

On November 27, 1962, Mrs. Matilde Otero de Watkins gave a talk entitled Puerto Rico, Then and Now, based on her reactions upon returning to her home in Puerto Rico after almost 20 years' absence.

January 6, 1963 (Three Kings Day in Spanish Countries), members of the Round Table entertained married Latin American students and their families at a party, the theme of which was "El Dia de Los Reyes Magos." There were games and a "pinata" for the children and a program presented by the high school students.

February 26, 1963, "El Dia de la Juventud" was presented: a program of dancing, recitations and music presented by the Spanish classes of Allen Academy, Stephen F. Austin and A & M Consolidated High Schools.

Being so close to A & M College and to Allen Military Academy with many South American students, the Bryan-College Station P.A.R.T. endeavors to include them in the activities sponsored by the Table. Members also have a program of calling on wives of the students and helping them to more easily acclimate to life in the U.S. Many of the members give private lessons in every day English to the ones who don't know the language.

Respectfully submitted,



Rosa Belendez de Richardson
Secretary, Bryan-College Sta. P.A.R.T.

Marshall Holloman, after which the group met in the lecture room of the Montgomery County Library and a presentation was introduced after which

CONVENTION REPORT

each made a short talk. PAN AMERICAN ROUND TABLE-1-CONROE, TEXAS

Table 1 through our Interchange Library Chairman is contributing to Pan American Round Table 1 of Conroe is glad to report that our group has grown in dedication and purpose. Their interest and cooperation is evident not only on the local level, but also in the State and Alliance organizations as well. Our monthly meetings are well attended due to the outstanding programs that are planned by our program chairman, Mrs. W. M. Holland. March 12, 1961, we were pleased to have Mrs. Elva Kait Lund as

Guest. On November 14, 1961, our Table felt the need of organizing a Table for the young women of Conroe. With the proper guidance, this became a reality when Pan American Round Table 11 of Conroe was organized March 13, 1962 with Mrs. J. Fred Muller as Director. This is a very active group and well on their way to making a fine contribution to Pan Americanism.

Also on March 13, 1962, a committee was formed to publish a cookbook. This project is still in the making and it is hoped it can be completed this fall. Any money realized from this project, will be used to enlarge our own scholarship fund for a Latin American student at the Sam Houston State Teachers College at Huntsville, Texas, under the supervision of Dr. Jesse Burleson. It was decided to let the members of Table 11 be represented on the cook book committee to promote a closer tie between the two Tables. On May 29, 1962, Mrs. Arnold H. Bruner entertained Table 1 and Table 11 in her lovely home with a Tea so the two groups could become better acquainted.

On September 11, 1962, Table 1 was proud to entertain their State Director, Mrs. Arlon J. Wylie, our Associate Director, Mrs. Hart Brown of Houston, and Mrs. G. Huckings Morris, Table Director of Houston. Again the two Tables met for Tea where they enjoyed the gracious hospitality of Mrs.

1962-1963 Report of the Conroe II P.A.R.T.

In January of 1962, several women of the Conroe I P.A.R.T. hosted the first organizational meeting of their latest project-our new table. There are many young matrons in Conroe, so we set our quota at thirty two. This number varies from one meeting to the next, as we encounter problems most groups do not- babies and moving families. We meet at member's homes the last Thursday night of each month. Last summer we continued our meetings since we felt as if we had just gotten our feet on the ground.

Our basic group project is to try to learn to speak a little Spanish. We get many laughs as we read our books we bought. I compiled some notebooks to accompany records that our local library has, and at least we have learned to answer roll call with " aqui " as well as give the current event for "our " country.

Last July we sponsored the county Bloodmobile which means furnishing sandwiches and cookies for the donors and nurses. We have sent money for two subscriptions to Good Housekeeping magazine which will be sent to Leon, Nicaragua , and Cuzco, Peru.

This May we hope to send a high school girl to Monterrey, Mexico. She will visit in one of their member's homes. It was originally planned for the Thanksgiving holidays , but was postponed until early this summer. Our present project is jointly compiling a cook book with the other Conroe table. We want the best recipes of our good cooks in town.

Socially, our table was honored at a tea last May 26, given by one of the ladies in the other Conroe table, Mrs. Arnold Bruner. A lovely buffet in September was given by Mrs. Holloman honoring our state officers, Mrs. Wylie, Mrs. Brown, and the Houston director, Mrs. Morris.

*Mrs. J. Fred Muller
Director, Conroe II*

Mrs. Arlon J. Wylie, Director

Pan American Round Tables of Texas

Dear Madam Director:

The Pan American Round Table of Corpus Christi, Texas, meets every third Tuesday of the month, September through May. The Membership is composed of thirty-four, of which thirty-one are active and three are associate members. Roll call is answered with current news items on assigned Latin-American countries.

Programs for the year have been based on Pan American Arts and Literature. At our November meeting Mrs. Fred Beasley of the San Antonio Table gave us an excellent book review.

Our Christmas program, celebrating "Fiesta Navidad--Guatemala", was presented by Dr. and Mrs. Kelso of Taft, Texas. Dr. Kelso, as a representative of our government, has assisted in the establishment of schools in Guatemala.

On Pan American Day 1962 we entertained with a guest day luncheon. Mrs. Dan Schofield of the Austin Table spoke on the changing status of women in her native country--Peru.

We have continued support of our Latin American Book Shelf in La Retama Library. Books have been presented to commemorate Columbus Day, and Pan American Day. A book was also placed in memory of Mrs. Almer Stewart who was a founder of the Corpus Christi table.

We continue to participate in the Lola Forrester Flower Show and

Christmas Greetings were sent by our director to all tables in the Alliance

, for the 8th consecutive year,
have ~~continued to win~~ ^{won} the over-all award among the non-competitive displays.

On February 20 we honored Mrs. Francisco de Orlich, wife of the President of Costa Rica, with a tea at the home of Mrs. Duckworth Parr. Mrs. ~~--~~ ^{Raymond} Telles, the wife of our Ambassador to Costa Rica and a member of the El Paso Table, accompanied Mrs. de Orlich.

One of our members contributed \$100.00 to be divided equally among the scholarship funds of Brownsville, Eagle Pass and Rio Grande Valley Tables.

Our scholarship fund has continued to grow and this year we were able to award a complete scholarship, "The Jack Modesett Scholarship", given by the Pan American Round Table of Corpus Christi to Angel Herrera of Velencia, Venezuela for the study of Agriculture in Texas A and I College in Kingsville, Texas. This accomplishment has, perhaps, given us our greatest satisfaction.

Respectfully submitted,

Mrs. James R. Dougherty, Director - Corpus
Mrs. James R. Dougherty, Director
Pan American Round Table of Corpus Christi, Texas

1962-63 Officers

Director: Mrs. James R. Dougherty	Rec. Sec.: Mrs. Tom McArdle
1st. Assoc. Dir.: Mrs. Ben Ivey	Corres. Sec.: Mrs. W. R. Ellis
2nd. Assoc. Dir.: Mrs. R. M. Kleberg	Treas.: Mrs. Willard Perkins
3rd. Assoc. Dir.: Mrs. A. O. Morgan	Custodian: Mrs. Kleberg Eckhardt
4th. Assoc. Dir.: Mrs. Preston Pittman	Historian: Mrs. Thelma Parr
	Parliamentarian: Mrs. Ben F. Vaughan

Respectfully submitted,

Maudie Archer Ellis (Mrs. W. R.)
Mrs. James R. Dougherty, Director
Pan American Round Table of Corpus Christi, Texas
Mrs. W. R. Ellis
Corresponding Sec

14 members attended the Alliance Convention in Mexico. One of our members was elected as Associate Director, Zone 1.

THE PAN AMERICAN ROUNDTABLE
of
CORSICANA, TEXAS

During the years 1962 and 1963 the PAN AMERICAN ROUNDTABLE of CORSICANA, TEXAS gave partial scholarships to two Latin American boys. We helped to pay for music lessons for a fifth grade boy, and we helped a 9th grade boy with his art lessons. The Roundtable has presented the young musician in public twice, and we had a showing of the young artists work where several paintings were sold. Our Table bought one painting and presented it to the Kinsloe House where we and many other clubs hold regular meetings.

A Christopher Columbus Fiesta was held in October in honor of sixteen students from Oruro, Bolivia who attend schools in Corsicana and two nearby towns. We have adopted the Pan American Roundtable of Oruro, Bolivia as our sister table. There has been some exchange of letters and pictures between members.

In December we held a Christmas Posado in which some of our Table participated. Later gifts of toys, fruit, and money were distributed among several needy Latin American families.

We have begun short lessons in Spanish at our regular meeting with one of our members instructing.

A collection of dolls dressed in authentic costumes of each of the Pan American countries are being displayed by our table during the months of March and April in the public schools.

The Pan American Roundtable of Corsicana was represented at the Alliance Convention in Mexico City in 1962.

Respectfully Submitted,

Mrs. Jerry B. Roberts

Director

REPORT
of
Dallas Pan American Round Table II
1961 - 63

The 1961-62 year was the last half of a two-year term of Mrs. E. B. Petersen as Director. The following were important activities:

Regular Spanish classes under the leadership of Spanish Chairmen Mrs. W. C. Morgan were held. In November 1961 we entertained eight South American ladies, guests of U.S. State Department, who were studying educational development and methods in our country. Approximately fourteen of our members attended the Alliance Convention in Mexico Spring of 1962.

The 1962-63 membership of 72 active members continued to meet the second Friday, September through May, at Humphrey Lee Student Center at Southern Methodist University.

One of the main projects of the year was to underwrite nurses training of one year each for two Honduran girls, to be trained on the job, by the Pan American Health Service. Headed by Dr. Stephen Youngberg, this is a group of dedicated doctors and medical personnel who have established a clinic and hospital in primitive areas of this Central American country.

Many acts of friendship with Latin Americans were exchanged by our Table members. A gavel was presented by us to the Mexico City Table. Courtesy Chairman, Miss Clyde Bull, in cooperation with the Dallas Council on World Affairs, has met planes carrying Latin Americans, escorted them on shopping and sight-seeing tours, helped to unravel the mysteries of travel in our country, and in general made their visits more meaningful.

In November 1962 we joined with Table III of Dallas to carry on the idea of Reunion for Friendship started by Waco last year. A luncheon at the Inn of the Six Flags was held, and our State Director, Mrs. Eura Wiley, along with members from Dallas I, II, III, Fort Worth, Waco and Corsicans were present. Messages were read from El Paso, McAllen, Bryan-College Station, Rio Grande City, Austin, Corpus Christi and Brownsville I Tables.

Spanish Chairman Mrs. W. C. Morgan has led in a Spanish prayer before each luncheon and has given brief facts about Latin American countries. Our speakers have been on varied subjects relating to Latin America, and they were designed to promote "Friendship through Understanding."

Christine Dooley

Mrs. Marion F. Dooley
Director

1962-63

Pan American Round Table Dallas III
1961-1962-1963

For the past two years the Dallas III Table has continued a number of its projects which have seemed to have the most merit. The programs for the meetings 1961-63 have emphasized the culture of the Western Hemisphere: literature, art, archeology, architecture, music, history and customs. Reports have been given on specific countries, and a large map of the hemisphere has been used for roll call with the countries being placed on the map as the members answered with the country of their primary interest. Ten of the members went to Salado to meet with the Corsicana and Waco tables in the fall of 1961; and in the fall of 1962, this table and Dallas III invited the other Texas tables to meet with them at the Inn of the Six Flags between Ft. Worth and Dallas for a program by a refugee minister from Cuba.

The Spanish classes are continuing. The beginner's class and the advanced class studied with an excellent teacher one hour a week last year, and this year they are working two hours a week. The hospitality for foreign visitors continues as before with a dinner for Pan American students between semesters in the spring of 1962, and a Thanksgiving Dinner Party in November 1962 for graduate students at the Institute of the Americas at Southern Methodist University. These parties were well attended and were enjoyed considerably by the guests and by the hosts--and there is more Spanish spoken as more members of the table learn Spanish or brush up on what they had once known. Our members have also acted as interpreters and as hostesses for foreign visitors just passing through Dallas as well as having them visit in our homes for several days.

Again we gave a Piñata Party for children on Día de los Reyes in January of both years. There were games, dances, songs in Spanish and a puppet show as well as the breaking of the piñatas. This party is well attended. In 1962 the proceeds from this party were given as a scholarship to a student from Monterrey, Mexico attending North Texas State College.

In the spring of 1962 the members of the table made posters for Pan American Day and distributed them to the Jr. and Sr. High Schools in Dallas. This project will be revised this year since we found that the Spanish Clubs in the schools already had made their own posters and were quite aware of Pan American Day! They requested programs from us, and we are arranging a program of folk dances which will be available to the schools.

New projects undertaken within the past few months included communications directly with other tables and Spanish Teas. We sent personal messages for Columbus Day to some of the South American Tables. At Christmas each person attending the meeting brought a paperback book to send to a table south of our border. We joined the other Texas tables in subscribing to Good Housekeeping magazine for some of the other tables through the Interchange Library. We hope that the Tables to the south of us will send us booklets, newspapers or children's books which will help us to know them better. This year we have had a series of teas and coffees where no English is permitted and only Spanish is spoken. These reunions are arranged by the Spanish classes and other members of our Table or of the community are invited. These parties vary between 5 to 15 participants and the refreshments have been as simple as sweet rolls and coffee to a seated tea in the Argentine manner with special Argentine pastries.

Sixteen of our members went to the Alliance meeting in Mexico City; this year five of us will attend the convention in Houston. At the Folklorico Ballet in Mexico we were inspired to try to teach some of the dances to our children and to make the proper regional and historical costumes for them. On April 10, 1963 we plan to present a program of Mexican dances for the Corsicana Table. With the help of our Mexican members, we hope that our presentation will be reasonably authentic and enjoyable.

Mrs. Phil Porter
Mrs Phil Porter, Director

PAN AMERICAN ROUND TABLE OF EAGLE PASS
1961 - 1963

Mrs. John Worrell, as a delegate from the Eagle Pass Table, attended a Briefing Conference on Foreign Policy, led by Chester Bowles, held in Dallas in October of 1961. A comprehensive report of the meeting was presented to the Table on her return.

Our table was represented at the Alliance Convention in Mexico City February 1962 by three delegates and three members; one of them is a State and Alliance officer. We were also represented by two members at a special program at the Monterrey Table.

To celebrate the Pan American Week we organized a supper in Piedras Negras which was attended by guests from that city, as well. All members of the Table and guests were dressed in regional dresses from Mexico.

The Table is building a small Educational Fund to be used to provide scholarships for deserving students on a "pay back when able" basis. Quite a lot of work has been done this past year toward making plans for distribution of the scholarships.

Friendship Committee Chairmen gave members names of "pen-pals" in their various countries, and members were asked to contact them by letter. There has been some success in this endeavor.

The Eagle Pass Table is participating in the program to send copies of Good Housekeeping Magazine to sister Tables in Quito, Ecuador and Santo Domingo. Three subscriptions are being mailed to each Table.

Mrs. Max Medley, who led the Table as Director through a rewarding two-year period, moved away to Houston in February. Mrs. Estela S. Cobo, Associate Director will finish out the term as Director, and Miss Carolina Cerna was elected Director for the next two-year term.

PAN AMERICAN ROUND TABLE OF EAGLE PASS
1961 - 1963

Eagle Pass Report

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We had the honor of having our State Director, Mrs. Wyler for our February meeting

One of the members conducts a Spanish Class weekly among the members

REPORT OF PAN AMERICAN ROUND TABLE OF EDINBURG, TEXAS

1961-1963

The Pan American Round Table of Edinburg, Texas is a comparatively young Table, having been organized in March 1958. We have twenty-two (22) active members and twenty (20) associate members. We have printed yearbooks, active committees, and members who not only study and present programs on the countries of the Alliance, but who are and show genuine interest in current affairs and the cultivation of friendships and understanding.

In January 1961 our program was on Mexico. Several guest were present.

In March it was our pleasure to have as our speaker, Alfredo Carrasco, of Tocopillo, Chile, who is a student at Pan American College. He spoke on the geography and customs of his country. On March 22nd, the Edinburg Table joined with the McAllen and Pharr-San Juan-Alamo Tables at a luncheon in McAllen, Honoring Mrs. Richard Singer and Mrs. Claude Nobles, of San Antonio, Texas. It was a lovely affair and well attended.

During Pan American Days Celebration at the College in Edinburg in April 1961, Senor Carlos Alejos, Ambassador to the United States from Guatemala, and his wife were honored guests at the celebration. The Edinburg Table honored Mrs. Alejos with a formal tea in the Tropicana Club of the Hotel Echo in Edinburg.

May 17th, we held our annual meeting with committee reports and installation of officers for the coming year.

In September two members from the Reynosa Table visited our regular meeting. They announced that the National Convention of Pan

American Round Tables of Mexico was to be held in Reynosa in October, and invited members of our Table to attend. It was also announced that Mrs. H. A. Hodges, a charter member of our Table, had been appointed State Chairman of Education for the Texas Round Tables. The program leader for the day led a timely and informative discussion about the OAS.

In October we had a continued discussion of the OAS wherein the representatives of all countries had reported on their current situation. It was also reported that several groups from our Table had attended the various luncheons and business sessions of the Convention in Reynosa.

In November there was a brief business session, after which a program on Uruguay was presented.

On December 6th, 1961, we had a Guest Day Tea in the Tropicana Club, Hotel Echo, to which we invited our local friends interested in Pan American affairs. Members of the Reynosa Table were our special guests.

At the regular business meeting in January 1962, eight new associate members were voted into our membership. The program was on Venezuela.

The regular meeting of February 21, seven students from Argentina, Bolivia, Chili and Panama were our honored guests. This was a luncheon in the home of one our members.

At the March meeting meeting, the members who attended the Alliance convention gave a very colorful and interesting report. There were five active members and two associate members who attended the Convention.

Our May 1962 meeting was a program on Panama, presented by Mrs. Bryon Campbell, a frequent visitor of the country, and assisted

by two students from Panama attending the Pan American College. A graphic description and personal experiences made a very interesting program. To add to the authenticity our guests were dressed in the native attire and presented several dance numbers popular in Panama. We had installation of the new officers for 1962-63. Having completed the study on all the Alliance countries, members redrew for new representation of the countries.

For the year 1962-63 our years study of the Latin American countries was confined to Mexico, it being our largest of the Latin Americas and our neighbor, and of interest to us all. Not only the member representing Mexico, but the entire membership has participated in the study.

In September, a program of the geography of Mexico was presented. October, "Woman's Influence in Mexico"; November, "Customs, Costumes and Celebrations";

In December we had a guest night program in the ballroom of the Echo Hotel and presented "Las Posadas" using college students of the Pan American College in the presentation. Effective decorations and refreshments served from a beautifully appointed table made the occasion a very gala one. Guests from the McAllen Table and Reynosa Table were in attendance. We felt that it was a success inasmuch as, our friends from the Reynosa Table ask that we present it again in their city for a benefit. We did and enjoyed the second presentation as much as the first.

January 1963, our study was "Architecture, Homes and Furniture." Our guest speaker had lived in Mexico many years and gave interesting facts covering all three phases.

February we have a very informative report on the Alliance for Progress. We hope to incorporate a report on the Alliance for Progress

each year as this a subject of great interest.

March our study will be "Mexico and the Arts."

April we will have a Pan American Days Luncheon with honored guests and will participate in the activities of the Pan American College celebration.

In May, the book "My Heart Lies South" by Elizabeth B. de Trevino will be reviewed by one of our members.

We have thoroughly enjoyed the study on Mexico. The members have spent much time in research and in preparation---so much so that each program has been decorative, informative and entertaining.

The early part of September six members of our Table accepted an invitation to visit the Monterrey Table, which was a very enjoyable occasion. The latter part of September two members attended the National Convention of the Pan American Round Tables of Mexico in Saltillo, Mexico. The hospitality of our Mexican friends will long be remembered.

In October several members of the Pan American Round Table attended a reception in Reynosa honoring Sr. Elena T. de Leal, who had been elected President of the Pan American Round Tables of the Republic of Mexico. This was given by the Table of Reynosa. Columbus Day, members of our Table were guests of the McAllen Table. This was guest day honoring Mrs. Arlon J. Wylie, our State Director. It was a very lovely luncheon. Mrs. Wylie was our guest at our regular meeting.

In November, five members of the Reynosa Table were guests of the Director for the luncheon meeting and program.

In December the members of our Table were guests of the Reynosa Table at their regular meeting. Also two members were guests of the

Matamorros Table for their Christmas program.

In January, a group from our Table attended the "Merinda" and "Costumes of Latin America on Parade" presented by the Pan American Round Table I, Brownsville, Texas.

The highlight of the year was our cultural exchange program presented February 27th. The Ninos Contores de Monterrey appeared in a concert which was an outstanding performance. Invitations were mailed the Consular of Mexico and the office personnel; Pan American Round Tables of Matamorros, Brownsville, San Benito, Pharr-San Juan-Alamo, McAllen, Reynosa and Rio Grande City; Civic Clubs and Music Clubs of the Rio Grande Valley; the faculty of the Pan American College and friends of the members of the Table. We were honored to have Mrs. James C. Nelson, Assistant General Director of the Alliance as our guest.

This was a very stimulating project and entered into by all the members. The boys from the choir were guests in the homes of the members during their stay in our City.

March 1st., Miss Sue Garza, an accomplished pianist, accompanied by our Cultural Exchange and Program Chairman left on tour to parts of Mexico, namely, Monterrey, Saltillo, Torreon, San Luis Potosi and Guadalajara. Six concerts were scheduled for the tour, two being played in Monterrey.

We are happy to report two new associate members have been added to our membership.

It is our hope that our endeavors are fulfilling our aim to foster better friendship and that we may continue to live up to our motto: ONE FOR ALL AND ALL FOR ONE.

Mrs. A. Y. Baker, Jr.
Director, Pan American Round Table
Edinburg, Texas

THE PAN AMERICAN ROUND TABLE OF EL PASO, TEXAS

REPORT 1961 - 1963

The Pan American Round Table of El Paso held six general meetings during the year 1961-1962, with Mrs. J.M. Rector, Jr. serving as Director. Programs were of a cultural and educational nature, including a monthly presentation of Current Events in Latin American countries. A special Founder's Day meeting was dedicated to the memory of Mrs. M. P. Schuster and honored members of her immediate family. The Installation of Officers took place at the May meeting when our Mexican members entertained the Table at a delightful luncheon in the Casino de Leones in Ciudad Juárez.

Special events during the year included a Merienda in the home of Señora Carmen A. de Borreguero in Ciudad Juárez honoring members of the Southwestern Sun Carnival Court and the Pan American Round Table Duchess, Miss Eugenia Schuster, the grand-daughter of our Founder.

Pan American Week was celebrated with a variety of programs and exhibits. A membership luncheon was held at the Coronado Country Club with Dr. Joseph Neal, Director of the International Student Center at the University of Texas, as our guest speaker. His Assistant Director, Mr. John Dulles, accompanied him and also made an interesting talk. This meeting followed a morning program held at Texas Western College for students in the city, one of the numerous Pan American events which our Table arranged or promoted in the community.

A social affair on Pan American Day honored the retiring Consul General to Cd. Juárez, Mexico William D. Wright and Mrs. Wright, with various dignitaries from El Paso and Juárez expressing the appreciation of their communities for the Wrights' contribution to Panamericanism in this area.

THE PAN AMERICAN ROUND TABLE OF EL PASO, TEXAS

REPORT 1961 - 1963 (continued)

A reception honoring the retiring United States Boundary Commissioner Colonel L. H. Hewitt and Mrs. Hewitt was arranged by the Board of Directors in April.

The most noteworthy achievement of the year, with the exception of our increased emphasis on Panamericanism throughout the community, was the organization of a new Scholarship Committee to be supported largely by our Sustaining members. Assistance will be offered to a deserving student from Mexico attending Texas Western College in El Paso, Texas.

1962 - 1963 Mrs. Wyndham Kemp White, Director

The first meeting of the year was held in the Casino Juárez, Cd. Juárez, with an unusually large group in attendance to hear the well-known writer from Mexico City, Señora Elizabeth Borton de Treviño.

Complimentary members from Fort Bliss were hostesses for the November meeting which was held at the Fort Bliss Officers Club. Program for the afternoon was an illustrated talk on Spain by Miss Mary Busalacchi, who participated in the Experiment in International Living as a Community Ambassador to Segovia, Spain.

Honoring the Pan American Sun Carnival Duchess, Miss Frieda Lee Schwartz, the annual Merienda was held in December in the beautiful home of Señora Olivia H. de Bermudez of Cd. Juárez. In addition to the Sun Carnival Court other special guests honored on this occasion were Miss Carolina Cerna of Eagle Pass and Mrs. Raymond Telles, Jr., wife of our Ambassador to Costa Rica.

A musical program was presented in January at the William Beaumont Officers Club when Complimentary members from William Beaumont General Hospital entertained the Table. Tribute was paid to our Founder, Mrs. M. P. Schuster, and members of her family were special guests.

PAN AMERICAN ROUND TABLE OF EL PASO, TEXAS

REPORT 1961 - 1963 (continued)

Biggs Air Force Base was the scene of our February meeting when we were guests of our Complimentary members from that group. Consul General (to Cd. Juárez, Mexico) spoke on "Food For Thought", dealing with current problems in Latin America and practical ways in which we might be of assistance.

The March meeting is scheduled to be held at the El Paso Museum of Art with the program featuring the works of Woody Crumbo, artist, and Willard Stone, sculptor, both of whom represent our American-Indian culture. The Director of the Pan American Round Tables of Texas, Mrs. Arlon J. Wylie and her First Associate Director, Mrs. Clyde Trotter will be honored guests at the meeting and members of the Las Cruces, New Mexico Round Table have been invited to attend.

Pan American Week will be celebrated in April with various activities in the community promoted by our Table. The main event will be a ceremony and reception in the United States Consulate in Cd. Juarez on April 7th when a gift of the microfilmed documents from the Juarez Archives will be presented to the city of Juarez. A second copy will be presented to Dr. Ignacio Rubio Mañé, Curator of the National Archives of Mexico who will come from Mexico City as the guest of the Pan American Round Table of El Paso to receive the gift. Also attending the program will be Mr. James Webb, Jr., Cultural Attache of the United States Embassy in Mexico City, as well as dignitaries from Mexico, El Paso, Texas Western College and our military installations.

Installation of new officers will take place at the May meeting which will be held this year at the El Paso Country Club.

Activities of the Pan American Round Table of El Paso have included the following:

A scholarship in the amount of \$528.00 awarded to Rodolfo Melendez of Delicias, Mexico to assist with his education at Texas Western College.

THE PAN AMERICAN ROUND TABLE OF EL PASO, TEXAS

REPORT 1961 - 1963 (continued)

Renewed participation in the Community Ambassador Program of the Experiment in International Living if the chosen candidate goes to a Pan American country.

A Reception following the Premiere production of the Lyric Theatre International, "The Halls of Montezuma" held at the El Paso Museum of Art. This group of Mexican folk dancers was sponsored by the College and the Museum and is currently performing in schools and colleges throughout the United States.

Individual assistance in entertaining Latin American students and visitors in our homes and also assisting with various charitable functions in Cd. Juárez.

Presentation of Current Events in Latin American countries in both Spanish and English at the general meetings.

The preparation and distribution of a new Year Book in the fall.

Cooperation with the State Inter-Change Library Committee in sending copies of "Good Housekeeping" Magazine to sister Tables in Peru.

Correspondence of members with members in South and Central American Tables.

The most significant contribution to Pan Americanism that we have made this year is the contribution of \$1,600.00 for the microfilming of the old and valuable documents which were discovered in the Juárez Archives and made available to the Texas Western College Library by interested and helpful citizens of Cd. Juárez. Texas Western College arranged for the microfilming of three sets of these papers, two of which were financed by the Pan American Round Table of El Paso for the purpose of presenting them to the City of Juárez and to the National Government of Mexico. These documents, relating to the early history of Cd. Juárez and the development of the Southwest, date from 1690 to 1904 and contain a wealth of information never before available to

PAN AMERICAN ROUND TABLE OF EL PASO, TEXAS

REPORT 1961 - 1963 (continued)

research students and scholars in this area. The Pan American Round Table of El Paso is proud and happy to be able to make this presentation to our sister Republic as a gesture of good will and friendship with the added desire that in this cultural ground may flourish the fruits of understanding, wisdom, and mutual respect which will strengthen our hopes for a free and peaceful future.

Respectfully submitted,

Constance R. R. White

Mrs. Wyndham Kemp White, Director
Pan American Round Table of El Paso, Texas
1962 - 1963

March 8, 1963

REPORT TO THE TEXAS PAN AMERICAN ROUND TABLE FROM
THE FORT WORTH TABLE

1961 - 1962

1962 - 1963

We would like to inform you of the outstanding accomplishments of these two years. They have been made possible with the inspiration and cooperation of the members.

Our themes were "The Cultures of the Americas" and "The Other Americas". We have had outstanding speakers on "The Importance of the Indian in North American Culture", the "History and Development of United States Relations with Latin America", "Our Cultural Exchange Program with Latin America" and studies on many individual American countries by our own members.

We have had as our guests many Latin American students from the three universities in our area and have had them in our homes.

We helped furnish a scholarship to Maria Emilia da Rocha of Sao Paulo, Brasil, who returned to her country on graduation.

The Fort Worth United Interdenominational Church Women invited our members in their colorful costumes to be hostesses at their meeting. *We have also given other costume reviews.*

We assisted the Mexican Consulate in the celebration of the 16 de Septiembre, and the singing of the "Posadas" at a Community Celebration at Christmastime.

In cooperation with Texas Christian University and the Texas Good Neighbor Commission, our members were hostesses in their homes for two weeks to 14 teachers from the Escuela Normal Superior of Mexico City, who

were taking a rapid course in teaching English at Texas Christian University.

Our members conducted sightseeing tours to the sixty member "Balet de Mexico" cast from Bellas Artes in Mexico City.

Students of Veterinary Medicine from the University of San Carlos in Guatemala City touring under the auspices of the State Department were entertained.

Two joint meetings were held with other Tables in our area.

Panamerican Week has been celebrated with the cooperation of the department stores with signs in their windows and displays of books on Latin America. Our Mayor will proclaim April 8-14 Pan American Week.

Portable lighted cases have been secured for our dolls in native costumes to be exhibited in public schools.

We have strived to gain a better understanding of our Sister Nations and have hopes that through personal friendship, even in the face of disappointments, we will ultimately realize our Founder's goal.

Vira Harris (Mrs. Charles H., II)
Vira Harris (Mrs. Charles H., II)
Director

We entertained the State Board during their meeting in Ft. Worth with Mrs. A. J. Wylie. Several of our members have conducted Spanish classes both for the Table and at the Woman's Club.

We attended a "Grass roots" Conference in Dallas by the Dallas Council on World Affairs.

PAN AMERICAN ROUND TABLE OF LAREDO, TEXAS

During 1961-1963 Pan American Round Table of Laredo has followed its Constitution, and through its programs, has established closer relations with our Latin-American Neighbors.

In October 1961, Mrs. Arlon Wylie was our Guest Speaker.

January, 1962, New's Commentator William Vela of Mexico City spoke to us on U.S. Diplomacy in connection with his work.

February, 1962, Laredo Table honored U.S. Ambassador to Mexico the Honorable Thomas C. Mann and Mrs. Mann with a reception which was attended by over four hundred people from the United States and Mexico.

In April, 1962, Mr. Roberto G. de la Rosa of Monterrey spoke to us on Pan American Trends throughout the Hemisphere.

Again, our Cinco de Mayo ^{reception honoring officials from NY} Celebration was held ^{at Laredo} at the home of Mr. Federico Longoria in Nuevo Laredo, Mexico.

January, 1963, the Monterrey, Mexico table appeared before us and brought twenty three guests with them.

February, 1963, Major Le Conte of Argentina,
an exchange student of aviation at Laredo Air Force
Base, discussed the economic status of his country.

March, 1963, Mr. Kennedy Crockett, acting
director of Caribbean and Mexican Affairs of Washington,
D.C. spoke to us on our relations with Latin American
Countries.

1961-1962, we awarded four scholarships to
Laredo Junior College. *These scholarships cover the entire*
year,

Mrs. Eva C. Hansen,
Director

REPORT OF THE McALLEN PAN AMERICAN ROUND TABLE
1961 --- 1963

The McAllen Pan American Round Table has made every effort to fulfill the objects of the organization and we feel that much has been accomplished these past two years. We have strived to promote friendship between our country and Latin America, also among our own Tables, by exchanging visits with Monterey, Matamoras and Reynosa, Mexico, as well as with the Round Tables of the Valley.

One of these outstanding occasions was a tea honoring all members of the Pan American Round Tables of Mexico who were attending the III National Convention of Mexico in Reynosa. The McAllen members were also privileged to attend the convention and were highly entertained at several of their social functions honoring the delegates.

We held our annual Columbus Day observance in October. This year we honored our state director, Mrs. A. J. Wylie, who gave a splendid talk on furthering the ideals of our founder and also outlined the tentative plans for the state convention. Other special guests were Mrs. Elena de Leal, Director General of Mexico and the directors and members of the Reynosa, Mexico Table, and the Rio Grande City, San Juan-Alamo and Edinburg Tables.

Last year Pan American Day was observed with a luncheon with special guests from Monterey, Mexico who participated in the program. Three students from Pan American College who had written prize winning essays on Pan Americanism were our guests. This year we are having a marienda with the Reynosa, Monterey and Matamoras, Mexico Round Tables as our guests.

PAGE #2
Report of the McAllen
Pan American Round Table
1961---1963

Both years, as has been done for the past seven years, the McAllen Table has awarded a Pan American College scholarship to a High School senior Latin American girl.

As members of the Interchange Library we are sending two Good Housekeeping subscriptions to Latin America, one going to Bolivia and the other to El Salvador.

Our Table has given thirteen programs on foreign countries with ten guest speakers.

While we have lost seven members, four by death and three by change of residence, we have gained three new members, which gives us a total membership of forty-nine.

Mrs. M. H. Laycock
Director

Mrs. Harold Reigle
4700 Inwood Road
Ft. Worth, Texas

Dear Mrs. Reigle:

Enclosed please find report from the Rio Grande City
Table for the year 1961-63. Our delegates to the Convention
will be Mrs. Florence J. Scott, and Mrs. R. R. Guerra.

Cordially yours,

Mrs. George Boyle
Mrs. George Boyle

PAN AMERICAN ROUND TABLE
REPORT OF DIRECTOR FOR 1961-1963
RIO GRANDE CITY, TEXAS

The Rio Grande City Table in 1961-1962 had 26 Active and 42 Associate members, and in 1962-1963 has 27 Active and 40 Associate members.

Alliance and State dues, our quotas for the Director's Travel Fund, and the Griswold Fund have all been paid.

During the period from September 1961 to March 1963, fourteen interesting programs have been presented by active members who gave us most interesting accounts of their country. They presented the history or current happenings of the Republic, the character of the people, the conditions of the country, and many other phases of the country they represented. Many slides were shown of the different places where they or their friends have visited. We had several outstanding guest speakers. Dr. A Hayes, and Dr. T. L. White of Pan American College, and Mrs. Byron Campbell, Honorary Consul to Panama. At these meetings, we have as special guests, two senior students from our local high school. We have had around thirty five seniors ^{to} ~~at~~ attend our luncheons.

Our Nell K. Guerra Scholarship Fund established in memory of a Charter member is increasing constantly, and we hope that it will be perpetual very soon since it serves a very worthy cause. Each year, we award a \$100.00 scholarship to a high ranking student in the county who wished to further his education and is unable to attend college because of financial difficulties. The scholarship went to Miss Emma Laurel of San Isidro, Texas last year.

Due to the interest created by Mrs. Byron Campbell in the students from Panama who are attending South Texas Colleges, our

Table donated \$50.00 to their expenses. Several members also made personal donations to aid them.

Mrs. George Boyle attended a meeting on Inter-American Problems in Dallas, October 1961 at which time Chester Boles, Under Secretary of State, was the main speaker.

In February of 1962, Mrs. Clyde Trotter, First Associate Director, visited our Table. A lovely tea was given for her in the home of Mrs. R. N. Perez. She talked to us on Pan American ideals and encouraged our members to attend the Alliance meeting in Mexico City. As a result of this, five of our members attended this Alliance meeting in Mexico City, March 16-20, 1962. They were: Mrs. H. P. Guerra, Jr., Director, Mrs. John A Pope, Jr., Mrs. A. V. Peterson, Mrs. Edwin LaGrange, and Mrs. Howard Bass.

To celebrate our Pan American Day in April 1962, a tea was held in the home of Mrs. R. R. Guerra at which time invitations were issued to prominent women of Miguel Aleman and Nuevo Guerrero as well as all Tables in the Rio Grande Valley and Reynosa, Mexico.

Mrs. Florence J. Scott, First Director, and Mrs. George Boyle, Director, attended the Installation and Buffet Supper at Reynosa, Mexico May 1962, and also the Friendship meeting November 22, 1962. Mrs. Boyle also attended the Columbus Day Luncheon in McAllen October 15, 1962, honoring Mrs. Wylie, State Director. Then the Rio Grande City Table gave a tea on the afternoon of October 15, 1962 at the home of Mrs. Howard Bass honoring Mrs. Wylie.

The Table has subscribed to Good Housekeeping Magazine for Dona Marina de Chariaiz, Director of the Table at San Miguel, El Salvador.

The Director and several officers will attend the "Reunion of Friendship" in Reynosa on the evening of April 23rd, planned by Mrs. Elena T. de Leal, President of the Asociacion de Mesas Redonda Pan Americanas, Rep. de Mehico, which will be attended by Mrs. Emma E. de Gutierrez, Suarez, Director General of the Alliance.

This Table has received an invitation from the Round Table of Durango, Mexico to celebrate the 400th Anniversary of the founding of the city of Durango. Several of our members plans to attend.

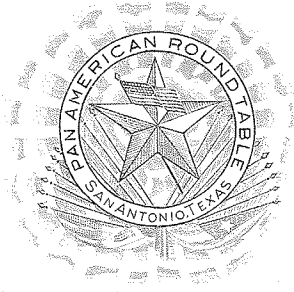
Pan American Day will be celebrated April 16, 1963 with a luncheon to which the President of the Mexico Tables, and the Director of the Reynosa Table will be guests as well as others from the area. Mr. Elmore Borchers, and outstanding speaker on Pan American problems from Laredo will be the guest speaker for this occasion.

Respectfully submitted,

Mrs. George Boyle

Mrs. George Boyle

"ONE FOR ALL
ALL FOR ONE"



ORGANIZED 1916 CHARTERED 1921
FOUNDER MRS. FLORENCE T. GRISWOLD

BIENNIAL REPORT OF THE
PAN AMERICAN ROUND TABLE OF SAN ANTONIO, TEXAS

MAY 1961 -- MAY 1963
Mrs. R. M. Korth, Director

In keeping with the OBJECTIVES of the Pan American Round Table Movement, the Pan American Round Table of San Antonio has endeavored: to promote

I. MUTUAL KNOWLEDGE AND UNDERSTANDING as follows:

Reemphasized the significance of "Representatives of American Republics" in the Table by making the General Chairman a member of the Board of Directors.

Encouraged Representatives to inform themselves on current developments in the countries they represent.

SCHEDULED Lectures by qualified speakers on:

Experiment in International living

Today in Guatemala

Latin American Report

Costumes of the Americas

Alliance for Progress

What is a Good Neighbor

Mexican Folk Art and Festivals

The Situation in Peru today and an address by Ambassador de Lesseps Morrison, US Representative on the Council of the OAS scheduled for April 15,

Pan American day celebration.

Continued support of our local scholarship fund. Awarded to a local secondary school teacher for the study of Spanish, a scholarship to the Instituto Tecnologico in Monterrey, Mexico.

Renewed subscription to the "AMERICAS" magazine for the local public library and contributed several current volumes for Pan American shelf.

Supported the exchange of magazine subscriptions with sister Tables in Mexico as outlined by Mrs. J. W. Watson, Chairman, Inter-change Library Committee, Round Tables of Texas.

2. TO PROMOTE MUTUAL FRIENDSHIP as follows:

Attended, by invitation, official functions sponsored by Career Consuls of Mexico, Panama, and Guatemala.

Entertained all members of the local consular corps several times during this period.

Complimented officers of Allied countries of the Western Hemisphere annually.

Individual members sponsored Cuban refugee children in the area, some orphaned and others separated from parents. In this effort to make them happy and welcome; donations netting \$400 or more were received. The whole effort coordinated by the Table's Representative of Cuba and her committee, proved a mutually gratifying project.

Entertained the National Director of PARTS of Mexico, Sra. Elena T. deLeal.

Honored at Tea visiting Lady Professors from the University of Mexico who were in San Antonio conducting the University's Extension Courses.

Attended by groups of members or individual members

The Waco Table's 1962 Friendship Luncheon.

The Monterrey Table's meeting and Tea, celebrating their Natl. Independence Day.
The Reynosa Table's buffet dinner.

The Edinburg Table's concert featuring "Los Ninos Cantores de Monterrey".

The Tea honoring our State Director, Mrs. A. J. Wylie, Ft. Worth, Texas.

Provided a program speaker for a meeting of the Corpus Christi Table.

Continued the practice of sending year books to all Tables in the Alliance,
in an effort to promote an exchange of ideas in programming, constitutions and format.

Sent messages to and made courtesy calls on numerous officials of other American
countries.

Sent copies of "Christopher Notes, Excerpts of Parliamentary Law taken from
"Robert's Rules of Order", in the Spanish translation, to all Tables outside
the United States.

3. SPONSOR MOVEMENTS DIRECTED TOWARD A HIGHER CIVILIZATION ESPECIALLY THOSE
AFFECTING WOMEN AND CHILDREN: as follows:

Mailed to all Tables in the Alliance-copies of an address given on Pan American Day,
1961, by a Cuban Refugee Mother, emphasizing the seriousness of the threat to the
solidarity of the Americas by a foreign power, - a threat of which our Founder was
aware of over twenty-five years ago, as revealed in her files.

Sent a delegation to the conference of all inter-American country's Ambassadors
to the OAS, sponsored by a local University.

4. SUPPORTED STATE AND ALLIANCE OBJECTIVES, in the following manner,

Complied with all requirements of membership.

Contributed to all funds and assessments.

Enjoyed the privilege of having our members serve the State and Alliance Organizations in the following capacities: Assistant Director General of the Alliance; State Archives Chairman; two members of the Alliance Revisions Committee; and a member of the Alliance Scholarship Committee.

(Due to circumstances beyond her control one of our members had to resign as State Parliamentarian.)

Arranged and served as Hostess for a " Program Planning Conference" with a representative of the United States Department of State, invited area Tables to participate.

5. MAINTAINED LOCAL PRESTIGE FOR THE MOVEMENT

Procured extensive press coverage for all Table activities.

Attended, by invitation, functions of other local organizations with related interests.

Popularized observance of Pan American Day, as follows:

Secured cooperation of local merchants to feature Pan American window displays.

Arranged radio and television announcements.

Obtained proclamations from Governor of State and Mayor of City calling for observance of the Day.

Invited members of Consular Corps as guests for program.

Joined local University in hostessing affair to honor Sr. Adrian Lajous and

Dr. Alfredo Navassete, of Mexico City and the Honorable Robert F. Woodward

Assistant Secretary of State for Inter-American affairs, United States of America.

Cooperated with the local Fat Stock Show Association by furnishing hostesses at the registration desk and courtesy room for visitors from our South-of-the-
6. Border neighbors.

Pursuant to our motto, "ONE FOR ALL-ALL FOR ONE", on the local level we have:
Grown mutually closer.

Cheered shut-in members with cards, visits, and the practice of sending table decorations to them following meetings, thus promoting a feeling of participation.
Welcomed into membership, eight new members.

Regretted the loss of a few members by transfer or resignation.

Were saddened at the passing of four beloved and loyal members, Mrs. Volney Taylor, Mrs. W. Henry Yaege, Mrs. J. B. Starr-Hunt, and Mrs. Forest P. Nins.

Presented life memberships to two of our valued and esteemed members, Mrs. Claude R. Nobles and Mrs. Henry A. Guerra.

Florence Korth
Mrs. H. M. Korth, Director

REPORT OF THE SAN BENITO PAN AMERICAN ROUND TABLE FOR 1961-63

Our Table is small--twenty-four active members, eight associate members, and two non-resident members from Canada who spend the winter in San Benito. We have a group of women interested in informing themselves and in carrying out the ideals of our organization.

Outline of our activities for the two years:

1. Three members attended the Alliance meeting in Mexico City, and one delegate is representing us at the Houston Convention.
2. We had as our guest speaker at our Columbus Day tea in 1962 our State Director, Mrs. Wylie.
3. During Pan American week each year we have had exhibits in store windows. Our featured speaker at the Pan American Day luncheon in 1961 was Judge Benavidez of Laredo, and at our Pan American Day tea in 1962, members of the Brownsville Table I gave us a wonderful costume review. This year for our Pan American Day speaker we expect to have the president of the Mexico Tables. We will have as guests, also, members of the Matamoros and Reynosa Tables.
4. Each year we have encouraged service clubs to have special programs on some Pan American topic during Pan American week.
5. The director of our Table was asked to make talks on Pan Americanism to two outside groups during the year.
6. One of our members is on the Interchange Library Committee of the State PART and is chairman of the local library board.
7. We maintain a Latin American shelf in the local library.
8. We will present a copy of I'll Take Texas to the Reynosa Table as our part of the program of the Interchange Library Committee.
9. Two of our members are sponsors of the Pan American Student Forum in the local high school and we assist financially in

Waco Pan-American Round Table Report

1961-1963

One dollar per capita membership was sent to State Griswold Fund for each year.

In '61 Waco Table entertained Foreign Students of Baylor University with hamburger supper, and contributed \$25 to a Latin American student for incidentals.

This year Waco Table has voted to donate \$25 to a needy Latin American student At Baylor, to be distributed by the Dean of Said Students.

Pan-American week we have invited 30 Pan-American students from Baylor to be our guests at Luncheon in Kings Quarter's Country Club. Emphasizing Pan-American Week Observance Waco Table is sponsoring a display exhibit of objects'd art from Latin American countries , in downtown store windows. Colorful posters depicting a Norte-American girl with pigtails and bluejeans riding a burro and waving the greeting "Saludos Amigos " will be the background for our display. We hope this will awaken a spark of response in our city and that the merchants will henceforth deliver an expression of good will that is so much needed , especially at that time.

Sincerely yours,

Frances W. Tarver

Director , Waco PART

Frances W. Tarver

State

MINUTES
of

1962

STATE BOARD OF DIRECTORS MEETING
PAN AMERICAN ROUND TABLES OF TEXAS
Fort Worth, Texas

The State Board of the Pan American Round Tables of Texas met January 11, 1962 at 2:30 P.M. in the Worth Hotel, Ft. Worth, Texas, with Mrs. A. J. Wylie, State Director, presiding.

Those present were:

Mrs. A. J. Wylie, State Director
Mrs. A. B. Pumphrey, Past State Director
Mrs. W. W. Hawkins, " " "
Mrs. Clyde Trotter, 1st Assoc. "
Mrs. Hart Brown, 2nd " "
Mrs. Frank G. Harmon, 4th " "
Mrs. Harold Reigle, Corresponding Secretary
Miss Carolina Cerna, Treasurer
Mrs. Elva Kalb Dumas, Chairman of Scholarship
Mrs. James W. Watson, Chairman of Interchange Library

Mrs. Harold Reigle as corresponding secretary, reported sending 157 communications.

Mrs. Pumphrey's motion to accept all reports at the end of presentation was adopted.

The treasurer, Miss Cerna, reported \$ 1,428.69 balance in the State Fund with \$ 7,870.98 in the Griswold Fund.

The three Associate Directors reported their visitations and work done on the Extension committee. A general discussion of extension work followed and possibilities of forming new tables were fully discussed. Mrs. F. W. deStefano's report was read by Mrs. Reigle.

Under new business, Mrs. Wylie made the following pro tem appointment:

Mrs. Clyde Trotter, recording secretary

The budget committee, consisting of Miss Cerna, Mrs. Hawkins, Mrs. Dumas and Mrs. Trotter was appointed and instructed to present budget at the afternoon session, January 12, 1962.

Mrs. Pumphrey moved, seconded by Mrs. Harmon that the corresponding secretary express to Mrs. W. W. Ely and the PART members of Brownsville the Board's appreciation for the excellent PanAmericana Texana and for the meaningful work they are doing for the State.

Mrs. W. W. Hawkins moved, seconded by Mrs. Dumas, that the nominating committee be elected from the floor at Friday's meeting.

Mrs. Wylie appointed Mrs. W. W. Ely, Mrs. Claude Nobles and Mrs. Sidney Lanier as a committee to screen the State membership for the possible candidates for honorary membership in the PART of Texas. The criteria set for this committee is to present only those who have through the years worked to hold Mrs. Griswold's ideals of the PART movement before the Texas Tables. The corresponding secretary was instructed to notify this committee.

Adjournment 4:30 P.M.

Preceding the dinner honoring the Board, Mrs. A. J. Wylie entertained with a Sherry Party. At 6:30 P M in the Rose Room of the Worth Hotel, the PART of Fort Worth entertained the Board with a delicious dinner, Mrs. Charles H. HarrisII, director, presiding.

Morning Session

January 12, 1962

The meeting was opened by the State Director, Mrs. A. J. Wylie at 9:30 A.M. The minutes of the previous meeting were read and approved.

Mrs. Reigle read communications from the Mexico City Table, hostess Table for the Alliance Convention, announcing headquarters hotel, Hotel Alameda.

Letters were read from Mesdames Waltrip, Ely, deStefano, Carter, Croneis, McComb and Davis.

Mrs. Hawkins read the historian's (Mrs. Arthur Gale) report. In her report, she requested more information for Texas Tables.

The Friendship Committee's report, Mrs. Robert F. Carter, chairman, was read by Mrs. Reigle. The general plan:

1. Exchange of correspondence between
 - a, Texas Tables and hemisphere tables
 - b, Members of Texas Tables and women members or non members in western hemisphere
2. Study and learn to write in Spanish
3. Adoption by each table, a sister city in another country of Latin America
4. Local Tables make contacts with nationals living in their city.

Mrs. James W. Watson, chairman of the Interchange Library Committee, reported the ideas of the committee for their biennial work. The ideas reported were excellent and greatly appreciated by the Board. Mrs. Brown moved, seconded by Mrs. Harmon that each Table adopt two or more Tables in Mexico, Central and South America and send to them magazine subscriptions comparable to "GoodHouseKeeping" based on the discretion of the Interchange Library Committee. The motion Carried.

Mrs. Dumas, as Scholarship Chairman, reported 5 memorials, amounting to \$ 114.16. She expressed her plan to urge each Table to give more direct contributions to the annual scholarship.

The Director, Mrs. Wylie, reported that she has tried to get each Table represented on her committees. She expressed appreciation to the Past Directors, Mesdames Hawkins, and Pumphrey and Board Members for their cooperation. She reported an extensive visitation to the Tables. She expressed our immediate need in the State is to keep our work coordinated, working toward Mrs. Griswold's aims and ideals.

Adjournment 11:45 A. M.

The Board was entertained by the State Director at a delightful luncheon in the Horizon Room of the Ft. Worth Club.

Afternoon Session

The afternoon session was called to order by the State Director, Mrs. A. J. Wylie at 2 P.M.

Mrs. A. B. Pumphrey moved, seconded by Mrs. Harmon that all reports be accepted. The motion carried.

The minutes of the morning session were read and approved.

Mrs. W. W. Hawkins presented the budget for the biennium, based on the annual income of \$ 650.00. On her motion, seconded by Mrs. Harmon, the budget was adopted.

Mrs. Harmon moved, seconded by Mrs. Hawkins, that the Board adopt the following courtesy resolutions to be sent to:

1. Pan American Round Table of Fort Worth, Texas
2. Manager of the Hotel Worth
3. Manager of the Fort Worth Star Telegram
4. State Director, Mrs. A. J. Wylie
5. Mr. Arlon J. Wylie

Mrs. Trotter moved, seconded by Mrs. Hawkins, that the Board recommend to the Revisions Committee, the following change in the By-Laws, Article 5, Section 1, "The last sentence to read: Eight members constitute a Board quorum." The motion carried.

Mrs. Hawkins moved, seconded by Mrs. Watson, that the Revisions committee present an amendment in the By-Laws stating that the Tables elect their new officers prior to the State Convention. The motion carried.

The Revisions Committee was asked to add, as a standing committee, the Friendship committee, This having been adopted at the biennial convention in Corpus Christi, Texas April 1961.

The Corresponding Secretary, Mrs. Reigle, presented the State Director's and her bills for State work. Mrs. Hart Brown moved, seconded by Mrs. Watson that these bills be allowed. Motion carried.

The names for the nominating committee were presented. Mrs. Trotter moved, seconded by Mrs. Pumphrey that the following committee be elected. The motion carried. Those on the State nominating committee elected are :

Mrs. Albert R. Davis
Mrs. G. Huckins Morris
Mrs. A. R. Hunt
Mrs. W. W. Hawkins
Mrs. W. T. Spears

Mrs. Hart Brown, chairman of the State Convention, suggested plans to the Board and asked for recommendations.

The minutes of the afternoon session were read and approved.

The Board adjourned at 3:00 P.M.

Cloma Trotter
Cloma Trotter
Secretary pro tem

Mrs A. J. Wylie State Director

PAN AMERICAN ROUND TABLES OF TEXAS
PRE-CONVENTION
BOARD MEETING
Houston, Texas
April 1, 1963

The State Board of the Pan American Round Tables of Texas met April 1, 1963 at 4:00 P. M. in the Normandy Room of the Shamrock Hilton Hotel with Mrs. Arlon J. Wylie, State Director, presiding.

Those present were :

Mrs. Arlon J. Wylie	State Director
Mrs. Clyde P. Trotter	First Associate Director
Mrs. Hart Brown	Second Associate Director
Mrs. Frank G. Harmon	Fourth Associate Director
Mrs. Harold Reigle	Corresponding Secretary
Mrs. Hugh Hillis	Recording Secretary
Miss Carolina Cerna	Treasurer
Mrs. Arthur F. Gale	Historian
Mrs. W. B. Streetman	Parliamentarian
Mrs. W. W. Hawkins	Past State Director
Mrs. Claude Nobles	Archives
Mrs. Robert F. Carter	Friendship
Mrs. James W. Watson	Interchange Library
Mrs. W. W. Ely	Publications
Mrs. Carey Crounse	Resolutions
Mrs. Elva Kalb Dumas	Scholarship
Mrs. A. R. Hunt	Nominations
Mrs. J. W. Worthington	Past State Director
Mrs. D'Arcy Cashin	Past State Director
Mrs. L. G. Waltrip	Past State Director
Mrs. A. B. Pumphrey	Past State Director
Mrs. Albert Davis	Past State Director
Mrs. W. P. McComb	Past State Director

The invocation was given by Mrs. James W. Watson.

Each person was asked to identify herself.

The Director announced the appointment of Mrs. W. B. Streetman as parliamentarian to replace Mrs. Richard Singer, who had to resign because of ill health.

The Director called for the reading of the minutes. Mrs. Dumas moved that we dispense with the reading of the minutes since they had been sent to each member. Mrs. Carter seconded. Motion carried.

Mrs. Trotter moved that we dispense with full reports - only highlights to be given. Miss Cerna seconded. Motion carried.

Miss Cerna gave highlights of the Treasurer's report.

Mrs. Trotter read letter from Mrs. B. C. Judkins concerning status of the Denton Table. Mrs. Trotter also recommended acceptance of the new table - Conroe II, when they have corrected their constitution to agree with the framework constitution.

Mrs. Brown moved that we accept Conroe II in PART when they comply with these suggestions. Mrs. Hawkins seconded. Motion carried.

Mrs. Hart Brown reported on Convention plans.

Mrs. Ely reported that Mrs. F. W. DeStefano, Third Associate Director, was unable to submit a report due to illness.

Mrs. Harmon reported on membership - about 1700.

Mrs. Reigle reported sending 330 pieces of mail.

Mrs. Gale reported Press Book would be on display.

Mrs. Claude Nobles reported that The Bolivar Library had been closed and the Archives of the PART had been moved to commercial storage. New arrangements must be made.

Mrs. Hawkins moved that Mrs. Nobles report be accepted as read and that as chairman, she be empowered to place the Archives of PART in a location suitable to the San Antonio Table and to the Archives Chairman. Mrs. Brown seconded. Motion carried.

Mrs. Carter reported that many ideas were working in the Tables to further friendship.

Mrs. Watson reported that 19 tables had responded to the subscription for Good House-keeping magazine appeal.

Mrs. Ely reported that 3 issues of the Pan Americana Texana for 1961-1962 and 3 for 1962-1963 were sent - approximately 8500 copies. 100 copies were sent airmail, out of state. A plea was made for up to date membership lists and news items.

Mrs. Croneis reported the only resolution received was too late to be considered.

Mrs. Streetman read the actions of the Executive Board Meeting on Revisions to the constitution.

Mrs. Dumas reported on Scholarship committee. The fund is lagging. Mrs. Pumphrey moved that we recommend to the next Board that a policy be set up, with the committee to be composed of past chairmen. Mrs. Carter seconded. Motion carried.

Mrs. Hunt had no report from the nominating committee.

Mrs. Wylie gave a brief report of her visits to tables. With Mrs. Trotter presiding, Mrs. Davis moved we accept the travel expense statement of \$ 250.00. Mrs. Pumphrey seconded. Motion carried.

Mrs. Trotter moved expenses be allowed pertaining to the convention - such as printing Post Convention Pan Americana Texana, new constitution, etc. Mrs. Hawkins seconded. Motion carried.

The Special Committee(to screen the State membership for possible candidates for honorary membership in the PART of Texas) with Mrs. Ely as chairman, and Mrs. Nobles and Mrs. Sidney Lanier, were authorized to add Mrs. Davis in Mrs. Lanier's absence.

There being no further business, the meeting adjourned.

Mrs. Arlon J. Wylie
Director

Eura Wylie

Linda Hillis
Recording secretary

Linda Hillis

PROVISIONAL PROGRAM

160 miles
90 - 290

April 1963

Monday, April 1st, 1963

3:00 to 9:00 P.M. REGISTRATIONS Shamrock Hilton Hotel
4:00 EXECUTIVE BOARD MEETING, Normandie Room Shamrock Hilton Hotel
7:00 Cocktails and dinner for Executive Board
Hostess: Mrs. D'Arcy Cashin not us

Tuesday, April 2nd, 1963

8:00 to 9:15 A.M. REGISTRATIONS Shamrock Hilton Hotel
9:30 OPENING SESSION, Grecian Room Shamrock Hilton Hotel
Presiding: Mrs. G. Huckins Morris, Director
of the Houston Pan American Round Table
MASSING OF THE COLORS
INVOCATION
GREETINGS: Mrs. G. Huckins Morris
ADDRESS OF WELCOME: Mayor Lewis Cutrer
RESPONSE: Mrs. Arlon J. Wylie, Director of the Pan
American Round Tables of Texas
INTRODUCTION OF HONORED GUESTS
10:00 BUSINESS SESSION, Grecian Room Shamrock Hilton Hotel
INVOCATION
Introduction of State Board
Report of Program Committee
Report of Credentials Committee
Report of Officers
12:45 LUNCHEON Houston Country Club
Presiding: Mrs. G. Huckins Morris
INVOCATION
Speaker: Mr. Richard N. Adams, University of Texas,
"Changing Indian Cultures"
3:30 BUSINESS SESSION Shamrock Hilton Hotel
Report of Tables
7:15 Cocktails - poolside →
8:00 INVOCATION, Emerald Room Shamrock Hilton Hotel
Banquet and Entertainment

Wednesday, April 3rd, 1963

9:00 HOUR OF MEMORY, Grecian Room Shamrock Hilton Hotel
Mrs. Claude R. Nobles, San Antonio, Texas
9:30 BUSINESS SESSION
Old Business
Reports of Tables
12:30 LUNCHEON, Continental Room Shamrock Hilton Hotel
INVOCATION
Speaker: Dr. Carey Croneis, Chancellor of Rice
University, "The Other Americas"

PAN AMERICAN ROUND TABLE OF TEXAS

TREASURERS REPORT

PRESENTED AT THE STATE MEETING

WORTH HOTEL

FORT WORTH, TEXAS

JANUARY 9-11, 1962.

CAROLINA CERNA, STATE TREASURER.

PAN AMERICAN ROUND TABLES OF TEXAS

SUMMARY OF CASH RECEIPTS AND DISBURSEMENTS

PERIOD MAY 1st., 1961 TO DEC. 31, 1961.

Cash transferred to Carolina Cerna, P.A.R.T. Treasurer
by Mrs. Clyde P. Trotter, previous treasurer

\$ 919.6

RECEIPTS

State Dues		\$ 666.50
Florence Terry Griswold Fund Dues	\$360.00	
F.T. Griswold Memorials & Contrib.	<u>114.16</u>	
		474.16
Alliance Dues	220.00	
Alliance Travel Fund	660.50	
Contrib. toward Alliance History	<u>50.00</u>	
		930.50

Total Receipts

GRAND TOTAL

2,071.1
\$2,990.8

DISBURSEMENTS

CK to Ellis & Ellis -Treasurers Fidelity Bond	17.50
CK to Mrs. W.W. Ely, Publication Chariman - Postage	25.00
CK to Mrs. A.J. Wylie Letter Heads & Envelopes	35.00
CK to Springman King Co.-1st. issue PANAMERICANA TEXANA	80.00
CKS to Miss Edith Sinneth, Alliance Treas.	
Alliance Dues	220.00
Travel Fund Dues	660.50
For Alliance History	<u>50.00</u>
	930.50

CKS to Conroe Federal Savings	
Griswold Fund Dues	360.00
Memorials & Contributions	<u>114.16</u>
	474.16

TOTAL DISBURSEMENTS

CASH IN BANK AS PER OUR RECORDS - DEC. 31, 1961

\$1,562.1
\$1,428.6

(SCHEDULE I)

PAN AMERICAN ROUND TABLE OF TEXAS

BANK RECONCILIATION

DECEMBER 31, 1961

BALANCE AS PER BANK STATEMENT

First National Bank, Eagle Pass, Texas

\$1,522.19

PLUS:

Deposit in transit (El Paso Table Check)

196.25
1,718.44

LESS: CHECKS OUTSTANDING

<u>Date</u>	<u>No.</u>	<u>Payee</u>	
Dec. 30, 1961	7	Miss Edith Sinneth, Alliance Treas.	172.50
Dec. 30, 1961	8	Conroe Federal Savings	<u>117.25</u>

TOTAL CHECKS OUTSTANDING

289.75

BALANCE AS PER OUR RECORDS, DEC. 31, 1961.

\$1,428.69

(SCHEDULE II)

PAN AMERICAN ROUND TABLE OF TEXAS

TREASURERS REPORT

SCHOLARSHIP FUND

DECEMBER 31, 1961

SAVINGS SHARE ACCOUNT NUMBER 0-158

CONROE FEDERAL SAVINGS AND LOAN ASS^N.

CONROE, TEXAS, APRIL 30, 1961

\$7,109.75

4% DIVIDEND 1/1/61 to 6/30/61 6 mo.

140.87

DEPOSIT 12/7/61

356.91

4% DIVIDEND 6/30/61 to 12/31/61 6 mo.

146.20

BALANCE AS PER CONROE SAVINGS 12/31/61

\$7,753.73

PLUS:

DEPOSIT DECEMBER 30, 1961, IN TRANSIT

117.25

BALANCE AS PER OUR RECORDS DEC. 31, 1961

\$7,870.98

(SCHEDULE III)

PAN AMERICAN ROUND TABLE OF TEXAS

TRIAL BALANCE

DECEMBER 31, 1961

First National Bank, Eagle Pass, Texas,	\$1,428.69	
Conroe Federal Savings & Loan Association	7,870.98	
General Expense (Insurance Bond)	17.50	
Panamericana Texana	80.00	
Office Stationery Supplies, Expense	32.50	
Postage	25.00	
PAN AMERICAN ROUND TABLE OF TEXAS- NET WORTH		\$8,029.44
Dividends		287.07
State Dues		666.50
Florence Terry Griswold Fund Dues		360.00
Florence Terry Griswold Memorials & Contributions		114.16
	<u>\$9,457.17</u>	<u>\$9,457.17</u>

(SCHEDULE IV)

PAN AMERICAN ROUND TABLE OF TEXAS
RECEIPTS DISTRIBUTION OF TABLES

TABLE	Year	State Dues	Griswold Fund Dues	Griswold Memorials & Contr.	Alliance Dues	Alliance Travel Fund	Contr. Toward Alliance History
Alamo-San Juan	61-62	23.50	11.75	5.00			
	62-63				10.00	23.50	
Austin	61-62	50.00	25.00	10.00	10.00	50.00	
Beaumont				5.00			
Brownsville I	61-62	26.50	13.25				
	62-63				10.00	26.50	
Brownsville II	61-62	15.00	5.25				
	62-63				10.00	10.50	
Bryan-C. Station	61-62	15.00	7.50		10.00	15.00	
Conroe	61-62	23.00	11.50				
	62-63				10.00	23.00	
Corpus Christi	61-62	17.00	9.50				
	62-63				10.00	17.00	
Corsicana	61-62	18.00	9.00				
	62-63				10.00	18.00	
Dallas I	61-62	40.00	20.00				
	62-63				10.00	40.00	
Dallas II	61-62	33.00	16.50		10.00	33.00	
Dallas III	61-62	24.50	12.25		10.00	24.50	
Eagle Pass	61-62	16.00	8.00	10.00			25.00
	62-63				10.00	16.00	
Edinburg	61-62	15.00	7.50		10.00	15.00	
El Paso	61-62	74.50	37.25	15.00	10.00	74.50	
Fort Worth	61-62	44.00	22.00				
	62-63				10.00	44.00	
Houston	61-62	60.00	30.00				
	62-63				10.00	60.00	
Laredo	61-62	35.00	20.00				
	62-63				10.00	35.00	
McAllen	61-62	27.00	13.50				
	62-63				10.00	27.00	
Rio Grande City	61-62	30.00	15.00		10.00	30.00	
San Antonio	61-62	47.00	23.50		10.00	47.00	25.00
San Benito	61-62	15.00	6.75		10.00	13.50	
Waco	61-62	17.50	35.00	69.16			
	62-63				10.00	17.50	
TOTALS . . .		\$666.50	\$360.00	\$114.16	\$220.00	\$660.50	\$50.00

(Schedule V)

PAN AMERICAN ROUND TABLES OF TEXAS

AUDIT REPORT

MARCH 1, 1961 TO MARCH 12, 1963

JOHN EDWARD DOYLE

ACCOUNTANT AND AUDITOR

ALAMO NATIONAL BUILDING

SAN ANTONIO, TEXAS

Help Cond Meet

1959-1961

As a Past State Director, I have been asked to give to Table Directors a few duties to the State Organization. I do hope that they will help in a small way to make your year of office a happy one.

The Pan-American Round Table is not a club. It represents a movement of Pan-Americanism and its titular head is a Director.

1. Please read and inform yourself on the history of the Pan-American Round Table Organization. That history should be found in the file of each Table, as it was sent by me to the Directors in December, 1959.
2. Read and acquaint yourselves with the Constitution and By-Laws of both the State and the Alliance, using Roberts' Rules of Order in conducting your meetings.
3. Before leaving the Convention, please see that the Corresponding Secretary and Treasurer have the names of your elected officers for the coming term.
4. As soon as your Year Books are ready, mail a copy to the following:

Alliance Director
Alliance Secretary
Alliance Treasurer
All State Officers
and all other Tables.
5. When State Officers send communications to the Tables it is for a purpose, not just to be busy, use stationery and spend postage. So, please, answer these communications and do so on time, not two weeks later.
6. Have one program - a year at which both State and Alliance are represented. It is the courteous thing to invite your State Director and an Alliance officer to meet with your Table and be your guest during your term of office.
7. Look well to your Program Chairman, selecting one who will really arrange a program on Pan-Americanism, - not a tea party.

Cont'd.

8. Have a strong Project Committee. Projects could include any of the following Scholarships, Spanish classes, Study of the 22 flags, and perhaps making a set of flags, studies of histories and customs of South American countries, study of the organization of the American States, etc. (Speakers are available through the Pan-American Union.)
9. The Constitution states that our organization is non-profit. Since the organization does recommend that Scholarships be given, and that Tables send delegates to the Convention, a plan for financial assistance might well not be termed non-profit making. But funds solicited or raised for other purposes are in violation of the Constitution and so could result in the organization losing its status for mailing services and its Income Tax status.
10. Membership. - Choose new members who are really Pan-American minded, not just joiners. Keep your membership small and interested, rather than large and unwieldy. It is better to take in no new members than to just fill your rolls to the maximum membership.

You will no doubt ask, "Are we not allowed local autonomy?" You are, so long as the Table operates within the framework of the Constitution and so long as your own Constitution and By-Laws have been accepted by the Constitution and By-Laws Committee of the State and Alliance.

I am sure that if you study the above mentioned, you will realize that you enjoy a great deal of local autonomy.

The itemized suggestions and rules are very easily complied with. And if you try them, you will have a good Round Table and a happy membership, and that you will make a real contribution to your ideals and to our motto, "Unas para todas, y todas para unas".

Cont'd.

I will try to give you some simple but helpful hints to make your presiding easier, efficient and pleasant.

The following suggested lessons are arranged to help officers learn first the elementary things necessary in order to take part in a meeting, only a few of the simplest rules are called for in an ordinary meeting. The next step is to find a correct ruling at a glance rather than to attempt to remember all.

First let me state that there are four basic rules for Parliamentary Procedure. Without them all else is lost.

1. Courtesy and justice to all;
2. Consider one thing at a time;
3. The minority must be heard;
4. The majority must prevail.

Be sure that all of your officers are acquainted with their duties. Before presiding at your first meeting, I would urge that you and your officers thoroughly acquaint yourselves with your Constitution and By-Laws. This is most important, and you should always have a copy of such in yours or your secretary's possession during a session, unless you have your Parliamentary present - in which case she should have one.

Whether in General meetings or Board meetings, do start on time. If a time has been set, there is obviously a reason for it. Stress that fact to your Board and to your general membership. Have an agenda made up and abide by it and preside by it, checking off each piece of business as it is disposed of, being sure that your secretary gets each correctly. Check with her immediately following the meeting. To wait until you get home and call her by phone, might be too late. Correct minutes are very important. They constitute a permanent record of your organization.

It is not important that red, white and blue decorations were used, but

Cont'd.

it is important as to how much money was voted to be expended on a project and how the group voted on proposed legislation from the State or National Organizations, and it is important as to whether Mrs. Black or Mrs. Brown proposed an amendment to an amendment.

So, with your Constitution in mind and a good secretary, you should have no worry - unless you have made some poor choice in the appointment of Committee Chairmen, and I hope you have given serious thoughts to this. After this appointment has been made, it is out of your hands, and no chairman wants the president calling her every day or so as to how her project is going. She had rather report to you. So, in presiding, I would stress these points. Always look your best, stand errect, speak and enunciate clearly, making your language definite. Remember that you were elected by the group, and that group is looking to you to lead them and to always represent them well.

Get names correctly. To some people there is nothing more deflating nor irritating than to be introduced or spoken to by an incorrect name.

I am sure that you are acquainted with the order of business, i.e. -

Secretary's minutes

Treasurer's report

Special orders for the day

Special committees

Unfinished business - never old business

General orders for the day or new business

Standing committees.

This order of business is flexible and could be so arranged as to accommodate Board members. After the above procedure it is best that the Chair entertain a motion to adjourn.

Cont'd.

Never let your meeting drag on or hang on, - move efficiently from one item of the agenda to the next.

If there is a program, never say, "I will now turn the meeting over to Mrs. Jones". Rather say, "It gives me pleasure to introduce our Program Chairman". Remember that you are in "the Chair" until the meeting is adjourned.

In introducing a speaker, either the president or the chairman, you should always have it understood just how long he is to speak and hold him to it, saying tactfully, "Mr. or Mrs. --- will speak to us for 15 minutes" or the agreed or allotted time.

If as Director you wish to enter into a discussion or bring up any questions, step out of the Chair to do so, asking the Associate Director to preside for you. And speaking of Associate Directors, many organizations consider it an honor and a courtesy for the Director to ask the Associate Director to preside at one meeting during the year. Of course, she would always preside in the absence of the Director, and be expected to move up in case of resignation or death of the Director.

Let us move on to Board meetings. Board meetings are very important and are set up for the convenience of taking care of the business of the organization - recommendations, resolutions, and so on, and to later be presented to the general membership for approval and adoption. If small items, such as approval of bills, committee appointments, etc. are handled at the Board meetings, only the reading of important items need be mentioned at the general meeting, and so it can move on to the program, the lecture or other forms of interest. Thus the membership is informed, but not tired out by such business. After all, the Board is elected to handle the organization's business. If any member at large

Cont'd.

objects to or wishes to speak to any of the recommendations or resolutions from the Board, that member is entitled to do so, and a discussion could follow - but seldom does.

It seems that most business resolves itself around motions. So let's discuss the processing of a main motion or resolution, and incidentally, about 80% of all motions are main motions as compared to resolutions.

1. A member, to secure the floor, rises (in large bodies gives her name) and addresses the Chair, is recognized by the Chair.
2. To make a motion, the member "moves" - as, "Madam President, I move that -- ". The motion must be seconded by a member, else it dies on the floor. The Chair states the motion (or has the secretary read it) and calls for any discussion on same.
3. The Chair puts the question to the body and takes the affirmative vote - the negative vote - and must announce the result.

The presiding officer is addressed as "Madame Director" but always refers to herself as "the Chair".

There are "Basic rules for any debate".

1. Each member is entitled to speak once to a question, perhaps twice, if there is no objection.
2. Members of the organization indulge in no personalities and avoid references by name.
3. Members always make inquiries or ask questions on any point through the Chair.
4. The member making the motion has the privilege of opening and closing the debate.
5. The Chair must remain neutral and if debating, must leave the Chair until the debate is finished and the vote taken.

Cont'd.

These are simple rules — and with them go my best wishes for a happy term of office.

Sincerely,

Gladys S. Hawkins (Mrs. W.W.)
Gladys S. Hawkins (Mrs. W. W.)

A PROPOSED RESOLUTION

BE IT RESOLVED that the Pan American Round Tables of Texas express to Mr. J. W. Edgar, Commissioner of Education for the State of Texas, and to the Hon. John Connally, Governor of the State of Texas, their keen interest in the program of training the pre-school child in the speaking of English in order to eliminate the language barrier which, in the past, has frequently caused him to lose at least one year;

AND BE IT FURTHER RESOLVED that the Round Tables of Texas express their interest in and their encouragement in the further expansion of the training of the school children of Texas in the knowledge of Spanish so that they may obtain a greater understanding of our neighbors to the South and of our many first-generation citizens of the United States who are of Mexican descent.

THE EDUCATION COMMITTEE

Ella Fay Hughes
Chairman

STATE CONVENTION

Pan American Round Tables of Texas
Shamrock Hilton Hotel, Houston, Texas
April 1 - 5, 1963

The thirty first Convention of the Pan American Round Tables of Texas met in regular session Tuesday April 2, 1963, at 9:30 A. M. in the Grecian Room of the Shamrock Hilton Hotel, Houston, Texas, with Mrs. G. Huckins Morris, Director of the Houston PART, presiding.

The invocation was given by Mrs. James C. Nelson, San Antonio, Assistant Director General of the Alliance of Pan American Round Tables.

Mrs. George Carmack presided at the massing of colors by the R. O. T. C. unit from Bellaire High School and introduced the Guests of Honor: The Pan American Consular Corps of Houston.

Mrs. Lewis Cutrer introduced her husband; the Mayor of Houston. Mr. Cutrer welcomed the delegates to Houston and presented keys to the city to Mrs. Nelson, Mrs. Morris and Mrs. Arlon J. Wylie, State Director. Mrs. Nelson and Mrs. Wylie were given Houston citizenship and made Good Will Ambassadors.

Mrs. Wylie responded and presented Mrs. Cutrer with the leather key to Fort Worth.

Sr. Jose Trabanino from San Salvador introduced Sr. Reyes Spindola from Mexico who expressed the thanks for the Consular Corps.

After a break, Mrs. Wylie, the Director, called the business meeting to order at 10:30 A. M.

Mrs. Wylie introduced past State Directors and the officers and committee chairmen who comprise the Board.

Mrs. Wylie introduced a distinguished visitor, Sra. Amalia Escobar from San Salvador.

Mrs. Hart Brown presented the report of the Program committee. She moved the adoption of program as printed. Mrs. Trotter seconded. Motion carried.

Mrs. Ben Woodson of the Credentials committee reported 35 delegates registered and 18 alternates. Total registered 169 with 3 husbands. Mrs. Woodson quoted from the Constitution: Article VI, Sec. 1: Each member Table is entitled to two official delegates and two votes at the biennial convention.

The Director called on the secretary to determine if a quorum was present. The secretary so certified.

Mrs. Wylie appointed Mrs. Phil Porter (Dallas III), Mrs. Irving Olsen (Waco), and Mrs. J. R. Hendrix (Edinburg) as tellers for this convention.

The secretary read the following communications :

Letter from Margarita de Kelley, Pan American Round Table of Monterrey, Mexico
Telegram from Christine Dooley, Pan American Round Table II, Dallas, Texas
Telegram from Mrs. Dudley Dougherty, Associate Director of the Alliance of PART
Letter from Mrs. L. G. Waltrip, past State and Alliance Director

Mrs. Clyde P. Trotter, first Associate Director, reported two points need stressing: to organize new tables - not only in Texas, by submitting names of friends and interested people for prospective members, and Area 4 needs continuing work.

Treasurer reported : from March 1, 1961 - March 12, 1963

Total expenses	\$ 1256.92
Receipts	1458.00
Griswold Fund	8714.55
Net worth of PART	10417.08

Second Associate Director: Mrs. Hart Brown reported one new table, Conroe II with continuing work in Galveston, Port Arthur, Pasadena and Kirbyville.

Third Associate Director: Mrs. F. W. DeStefano not present due to illness.

Fourth Associate Director: Mrs. Frank Harmon reported on meetings.

Corresponding Secretary: Mrs. Harold Reigle reported sending 330 pieces of mail.

Historian: Mrs. Arthur F. Gale reported Press Books on display.

Parliamentarian: Mrs. W. B. Streetman read revisions to the ByLaws and additions to Standing Rules.

Archives: Mrs. Claude Nobles of San Antonio reported that the Bolivar Library had been closed and the Archives had been moved to commercial storage. New arrangements must be made.

Education: Mrs. J. R. Hendrix reporting for Mrs. H. A. Hodges of Edinburg. Report on file.

The meeting adjourned at 11:30 until 3:15 P. M.

A delightful luncheon was given at the Houston Country Club with Mrs. G. Huckins Morris presiding.

Mrs. Clyde Clack gave the invocation.

Mrs. Carey Croneis introduced the speaker, Dr. Richard Adams of the University of Texas, whose topic was "Changing Indian Cultures".

Spring flowers, gay hats and the Marimbas added to the gay atmosphere.

The afternoon business session was called to order by the Director, Mrs. Wylie at 3:20P.M.

The secretary read letter from Brownsville Table II.

The Director called on Sra. Amalia Escobar from San Salvador, who expressed her thanks.

Scholarship: Mrs. Elva Kalb Dumas reporting. Report on file.

Interchange Library: Mrs. James Watson reporting. Report on file.

Publications : Mrs. W. W. Ely reporting. Report on file.

Friendship: Mrs. Robert Carter reporting. Report on file.

The Director gave her report. Mrs. Wylie expressed her gratitude for the cooperation and work of the State officers, committees and the Tables of the organization, in the furtherance of the aims of the founder of our great movement.

page 3, Convention minutes, 1963.

The meeting adjourned at 4:00 P.M.

A social hour at 7:15 P. M. in the Grecian Room preceded the dinner in the Emerald Room of the Shamrock Hilton. Albino Torres Orchestra played for the whole evening. The Houston Foundation for Ballet with Madam Tatiana Semenova directing gave a breathtaking performance. Lance and Nancy Stevens delighted us with their dancing and inspired some to enjoy Albino Torres further.

Wednesday April 3, 1963.

The Hour of Memory at 9:00 A. M. Wednesday morning April 3, 1963 was conducted by Mrs. Stayton Nunn in the Grecian Room of the Hotel.

As Mrs. Claude Nobles of San Antonio called the roll, by tables, and then named the deceased members from each, Mrs. Nunn's grand daughter, Patricia Nunn, lit a candle in their memory. After all candles had been lit, Mrs. Nobles gave a most inspiring message.

Mrs. Elva Kalb Dumas closed the service with the familiar "I'll Never Walk Alone".

The business session convened at 9:30 A.M. with the Director presiding.

Mrs. Nobles suggested that we now show our appreciation to Mrs. Dumas, Mrs. Nunn and little Miss Nunn.

The minutes of the convention for the previous day were read and approved as corrected.

A telegram of good wishes from the Director General of the Alliance, Sra. Emma Gutierrez Suarez, was read.

The following table reports were given :

Alamo-San Juan	- Mrs. Floyd Swallow reporting
Austin	Mrs. D. A. Schofield reporting
Beaumont	- Mrs. R. L. Vernor reporting
Brownsville I	- Mrs. Sherril B. Oakes reporting
Brownsville II	- No delegate, due to illness - report on file
Conroe I	- Mrs. H. Clifton Delk reporting
Conroe II	- Mrs. J. Fred Muller reporting
Corpus Christi	- Mrs. W. R. Ellis reporting for Mrs. Dougherty
Corsicana	- Miss Ruby Miller reporting
Dallas I	- Mrs. Frank Harmon reporting
Dallas II	- Mrs. J. A. Trigg reporting for Mrs. Marion Dooley
Dallas III	- Mrs. Phil Porter reporting
Eagle Pass	- Miss Carolina Cerna reporting for Mrs. Max Medley
Edinburg	- Mrs. J. R. Hendrix reporting for Mrs. A. Y. Baker
El Paso	- Mrs. Wyndham Kemp White reporting
Fort Worth	- Mrs. Charles Harris II reporting

After Mrs. H. Clifton Delk, Conroe I Table, gave her report, Mrs. J. Fred Muller, Conroe II Table, was called to the podium. The Director then asked Mrs. Delk to present the certificate of membership to Mrs. Muller. Conroe I Table organized the Conroe II Table.

After the report of the Fort Worth Table, the Director's own table, she recognized the founders of the table: Mrs. D'Arcy Cashin, State Director at the time, and Mrs. H. V. Shank, the first Director.

Mrs. Morris made announcement concerning barbecue plans.

Mrs. Hawkins announced the School of Instruction for new Directors at 8:30 P. M.

page 4, Convention Minutes, 1963

Adjournment at 11:15 A. M. until 2:30 P. M.

Luncheon at 12:30 P. M. in the Continental Room of the Shamrock Hilton.

Mrs. Cedric Newby gave as the invocation 'The Federated Club Women's Collect'

Mrs. Stewart Sherar introduced Dr. Carey Croneis, Chancellor of Rice University, who spoke on "The Other Americas".

Guests of honor were the wives of the Pan American Consular Corps.

The business session convened at 2:40 P. M. with the Director presiding.

Table reports continued:

Bryan-College Station	- Mrs. Frank Gould reporting
Houston	- Mrs. G. Huckins Morris reporting
Laredo	- Mrs. E. C. Hansen reporting
McAllen	- Mrs. R. Cooper reporting for Mrs. M. H. Laycock
San Antonio	- Mrs. R. M. Korth reporting
San Benito	- Mrs. E. I. Bucklin reporting
Waco	- Mrs. Irving Olsen reporting for Mrs. Jack Tarver

Adjournment at 3:15 P. M.

At 4:30 P. M., we boarded busses for the R. E. Smith Ranch.

Upon our arrival, we were entertained by the Nursery School children from the Neighborhood Center. They performed "The Raspa" and a Bull Fight. In addition a teenage couple entertained us with a Polka and the Jarabe Tapatia.

A delicious barbecue was enjoyed in the beautiful setting.

Mrs. W. W. Hawkins conducted the School of Instruction for the New Table Directors in the Grecian Room at 8:30 P. M.

Thursday, April 4, 1963.

The meeting was called to order at 9:45 A. M. with the Director presiding.

Mrs. W. P. McComb gave the invocation.

The minutes of the previous day were read and approved.

Telegrams of greeting were read from :

Elena T. de Leal, Presidenta de las Mesas Redondas PanAmericanas de la Republica de Mexico

Aurora P. de Lopez, corresponding secretary of the Alliance.

Mrs. Streetman, Revisions chairman, gave the recommendations of the Board for the proposed revisions.

Mrs. Streetman moved that we vote on proposal A. Mrs. Verner seconded.

Mrs. Trotter moved that the amendment be amended to read: The quorum shall consist of eight elected officers and appointive chairmen. Seconded by Mrs. Porter. 28 for and 4 opposed. motion carried.

page 5, Convention minutes, 1963.

A call was made for the number of voting delegates. The tellers reported 36 delegates and 18 board members, 54 voting members of the body.

The vote for the amendment then was 43 for the motion and 8 opposed.

Mrs. Streetman moved the adoption of proposal B. Seconded by Mrs. Vernor. The motion carried with 30 for the amendment and 17 opposed.

The Director then called for new business.

The nominating committee reported the following slate of officers:

Director:	Mrs. Clyde P. Trotter, Laredo
First Associate Director:	Mrs. Hart Brown, Houston
Second Associate Director:	Mrs. Hugh Hillis, Beaumont
Third Associate Director:	Mrs. Albert M. Fernandez, Brownsville
Fourth Associate Director:	Mrs. Arthur F. Gale, El Paso
Corresponding Secretary:	Mrs. J. F. Watt, Laredo
Recording Secretary:	Mrs. Charles H. Harris, II, Fort Worth
Treasurer:	Mrs. Wm. K. Miller, Austin
Historian:	Mrs. Richard Singer, San Antonio
Parliamentarian:	Mrs. Frank Harmon, Dallas

Mrs. A. R. Hunt, chairman, and Mrs. W. W. Hawkins, Mrs. Albert Davis, Mrs. W. T. Spears, and Mrs. G. Huckins Morris.

The vote was unanimous for the slate as presented. 51 votes.

Mrs. Wyndham K. White extended invitation to Pan American Round Tables of Texas for the 1965 convention. Mrs. White read letters of invitation from the Mayor of El Paso and the El Paso Chamber of Commerce. The invitation was accepted.

Mrs. Croneis, Resolutions chairman, presented the courtesy resolutions :

to Margarita S. de Kelley, Director of the Monterrey Table, for the gift to the convention of the histories of flags and hymns of both countries.

from the Education Committee expressing appreciation for the promotion of the study of Spanish in the public schools.

to the Houston Table Chairmen, convention hosts, press, etc.

to the State Director

Mrs. Croneis moved the adoption of the resolutions. Seconded by Mrs. Streetman. A rising vote of thanks was given.

The minutes of the day were read and approved as corrected.

Mrs. Morris made some announcements concerning the afternoon.

Mrs. Shank asked Mrs. D'Arcy Cashin, Sra. Escobar and the Fort Worth Table to stand and expressed their appreciation to Mrs. Wylie, who was then given a rising vote of thanks.

Mrs. Davis moved adjournment at 11:30 A. M.

page 6, Convention minutes, 1963.

Thursday noon we were guests of Mrs. George Brown in her home for luncheon. After the luncheon, we were privileged to visit Miss Ima Hogg's lovely gardens at Bayou Bend. And then we were taken downtown for Nieman Marcus' Petite Style Show, at 5:30 P. M.

Friday morning, April 5

The Installation Breakfast was held in the Continental Room at 8:00 A. M. with Mrs. Arlon J. Wylie, Director presiding.

Mrs. Connie McElroy, Beaumont, gave the invocation.

Guests of Honor were all past Directors of the Pan American Round Tables of Texas.

Mrs. W. W. Ely, one of the honorees, who received Life Membership in 1961 at Corpus Christi, presented the names, selected by her committee, to receive Honorary Life Membership:

Mrs. Michael Cunningham of Beaumont

Mrs. A. B. Pumphrey of Fort Worth

Mrs. W. P. McComb, a past State Director, installed the officers.

The outgoing State Director, Mrs. Wylie, presented the incoming Director, Mrs. Clyde Trotter, with a State Director's pin, and the gavel.

Mrs. Trotter expressed the hope that with all working together, we will achieve our goal of a truly friendly Pan America.

Adjournment until 1965.

Mrs. Arlon J. Wylie
Director

Eura Wylie

Mrs. Hugh Hillis
Recording Secretary

Inda Hillis